



**DEFINITION:** Any building or premises maintained or used, either for profit or not for gain, for the admission, protection and temporary or partial care of more than six children away from their parents. Depending on registration, an ECD centre can admit babies, toddlers and/or pre-school children. The term ECD centre can refer to a crèche, day care centre for young children, a pre-school, and/or after school care. *Exclusions include* Grade R classes attached to a school; home based centres or play groups not registered with the Department of Social Development.

## ENTRY FORM

### SA ECD Awards: Creating a brighter future for our children

Taking into consideration the South African Government's commitment to recognise and support ECD, the South African Early Childhood Development Awards aim to raise awareness of the ECD sector's goal to break the cycle of inherited poverty.

The awards highlight the need for a proper system of early childhood development, one that is integrated in its approach, by considering children's health, nutrition, education, psychosocial and additional environmental factors within the context of their family and their community.

The annual ECD Awards initiative which is the only one of its kind in South Africa, has been taking place since 2003. This has been in partnership with the Departments of Basic Education and Social Development, the South African Congress of Early Childhood Development, UNICEF, Jim Joel Fund, and the media. The ECD awards are aimed at the promotion and recognition of excellence, hard work, dedication and investment in the future of children by individual practitioners, community centres and organisations involved in early childhood development.

The awards are in the following categories:

- Best ECD Practitioner of the Year
- Best ECD Centre of the Year
- Best ECD Trainer of the Year
- Best Publication of the Year
- Best ECD Training and Intervention Programme

The ECD Awards categories promote:

- The improvement of quality of care, protection and development of children
- Skills development of care givers on caring for children and providing them with stimulating environments
- The importance of early childhood development

A former award winner had the following to say *"These awards bring attention to the plight of children and build the nation"*

**Enter now!**

**Opening date: 1 August 2013 and deadline date for submissions is 30 September 2013.  
(no extensions will be granted)**

**National awards winners stand the chance to receive monetary awards or scholarships.**

# ECD AWARDS NOMINATION FORM

## CATEGORY: ECD CENTRE

### SECTION 1: CONTACT DETAILS (NOMINEE)

Name of Centre		
Contact person	Year established	Number of children
ID number	E-mail address	
Physical address		
Town	Province	
Municipality	Postcode	
Postal address		
Town	Province	
Rural or urban area	Postcode	
Telephone	Fax	Cell

Note: If we require proof of relevant documents, please make sure they are available on request.

### SECTION 2: INFORMATION ON CHILDREN AT THE SITE/CENTRE

(a) How many children are registered with your site/centre?

Children	MALE	FEMALE	DISABILITY	TOTAL
0-18 months				
18 months - 3 years				
3 - 4 years				
4 + years				
Grade R				
TOTAL				

(b) For children who have a disability, please list the type of disability and number of children on the table provided below:

Type of disability	Number of children

(c) List the languages spoken by all the children at your site/centre

Language	Number of children

(d) What is the language of instruction in your site/centre?

### SECTION 3: PERSONNEL/STAFF

(a) Indicate the number of staff you have per category at the level of training where applicable.

Category	Level of training/Experience/Duties (list)
Practitioner 1:	
Practitioner 2:	
Additional practitioners:	
Total number of practitioners:	
Administration staff _____	Cook(s) _____ Gardener(s) _____ Cleaner(s) _____
Volunteers _____	
Other (describe):	

**SECTION 4: INFORMATION ON THE SITE/CENTRE****4.1 GOVERNANCE**

(a) Does the site/centre have a governing committee?	YES	NO
(b) Does the governing committee consist of parents of children who attend the site/centre?	YES	NO

**4.2 REGISTRATION**

Is the site/centre registered with the following bodies/departments?	Yes	No	Registration number
(a) Department of Social Development (NPO registration)			
(b) Department of Social Development (Centre registration)			
(c) Department of Trade and industry (Registered as CC)			
(d) Department of Education (Registered as educational institution)			
(e) Other:			
Are the abovementioned registration certificates displayed for viewing at the centre?	YES	NO	

**4.3 ADMINISTRATION**

(a) List the documents and/or registers that you keep at your site/centre, and indicate their relevance/purpose on the table provided below:

Document(s)	Purpose

**4.4 NUTRITION**

(a) How do you plan for meals at your site/centre, and how does the plan benefit the children?
(b) What other considerations are taken into account when it comes to nutrition in relation to safety and hygiene?
(c) Does your site/centre have a food garden?
(d) How else does your site/centre obtain food?

**4.5 INCLUSION OF CHILDREN WITH DISABILITIES**

(a) Does your site/centre have a policy on inclusion of children with disabilities?	YES	NO
Please describe		

**4.6 MANAGEMENT OF ACTIVE LEARNING**

(a) What are the activities that children at the centre engage in and what is their importance?
(b) How do you ensure that children are exposed to different experiences on a daily basis?
(c) What is displayed in the classrooms and what is its importance?

(d) What equipment or method does the site/centre use for large motor development?

(e) What equipment or method does the site/centre use for fine motor development?

(f) What equipment or method does the site/centre use for perceptual development?

(g) What other equipment or materials do the children use?

## 4.7 HEALTH AND SAFETY

(a) What health and safety measures, precautions and equipment does the site/centre have?

(b) Does the site/centre have an emergency plan? Please describe.

(c) How do you ensure that children and the entire staff are familiar with the emergency plan?

#### 4.8 FUNDING

(a) Where does the site/centre get its funding?

Name of funder	Amount per annum

## SECTION 5: MOTIVATION

Explain in your own words, and in a language of your choice, reasons why your ECD Centre should be considered for the South African ECD Awards. Use the following as guidelines for your motivation (maximum one page A4 attachment).

- [illegible]

## SECTION 6: REFERENCES

List two references with their contact details

6.1

6.2

Entry submitted by:

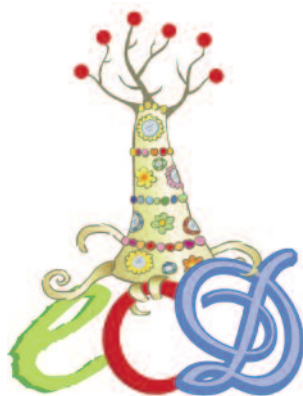
Name	Telephone
Signature	Date

### Competition Rules

- The nomination process will open 1 August 2013 and deadline for submissions is 30 September 2013. Late entries will not be accepted.
- Previous winners are not eligible to enter the competition for two years from the time of winning.
- Nomination forms must be filled in correctly and in detail with as much information as possible to assist in the evaluation process.
- Provincial finalists will be invited to attend the Provincial Awards Ceremony and the national training week (September/October 2012)
- A winner in each category will be announced at the National Awards Ceremony.
- Winners will be interviewed and featured in the media.
- The decision of the selection committee and judges is final and no correspondence will be entered into
- The competition is subject to cancellation by the organisers through a public announcement.

Please return this form to:  
The Development Link and Facilitators of Learning CC  
PO Box 2664  
Pinegowrie  
2123

For queries call:  
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**South African  
Early Childhood  
Development Awards**