



education

Department:
Education
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS, ASSESSMENT AND MEASUREMENT

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TO: HEADS OF PROVINCIAL DEPARTMENTS
FET COLLEGES ADVISORY COMMITTEE (ADCOM)
UMALUSI
PRINCIPALS OF FET PUBLIC AND PRIVATE COLLEGES
EXAMINATION CENTRE MANAGERS
EXAMINERS AND MODERATORS
SOUTH AFRICAN COLLEGE PRINCIPALS' ORGANISATION (SACPO)

EXAMINATION INSTRUCTION NO. 18 OF 2008

APPLICATION FOR MARKING OF NC(V) LEVELS 2 AND 3 EXAMINATION ANSWER SCRIPTS NOVEMBER 2008

The Department of Education, Chief Directorate: National Examinations, Assessment and Measurement invite applications for the marking of National Certificate (Vocational) for the 2008 October/November examinations.

The details in respect of applications are attached.

Please bring this to the attention of all concerned.


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CHIEF DIRECTOR: NATIONAL EXAMINATIONS, ASSESSMENT AND MEASUREMENT

DATE: 2008-08-13



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APPOINTMENT OF MARKERS: NOVEMBER/DECEMBER 2008 FET COLLEGE NC(V) LEVEL 2 AND 3 EXAMINATIONS

1. Applications are invited from suitably qualified persons who have taught the respective subjects at NC(V) level 2 and 3 full-time for appointment as markers. The applicant must have taught the subject **within the last year** and have a minimum of at least one **year teaching experience in the subject**.
2. The completed application form Annexure A must be forwarded by the college head to the Directorate FET College Examinations and Assessment Services, at the respective Provincial Department of Education by 29 August 2008.
3. The application form must be accompanied by certified copies of the ID document and the applicant's highest qualification in the subject applied for. A copy of a certified copy is not acceptable. Failure to comply with this request will render the application invalid.
4. A schedule containing the names of applicants, their persal numbers, the subject/s applied for and applicant's signature must accompany the application forms from the institution. Applications must be submitted through the head of the institution.
5. Selection will be done in accordance with regulations as contained in the ELRC Resolution 6 of 1997 and amendments as per Resolution 6 of 2001.
6. The selection committee which recommends appointment of markers comprises:
 - 6.1 Professional of the Provincial FET College Examination Directorate [chairperson]
 - 6.2 Members of the examination committee.
7. The marking of subjects will be undertaken at appointed marking centres. (Annexure B)
8. The rate of payment for marking will be in accordance with departmentally approved rates per script.
9. The Head of the Institution is ultimately accountable for ensuring that all information on the application form is correct in every respect.
10. Any previous application submitted to the Department is not valid.
11. **Members of examining panels must apply in order to validate their appointment as markers.**
12. Educators who have taken the voluntary severance package or are medically boarded will not be eligible.

13. **The submission of an application does not guarantee appointment as a marker.**
14. Chief Markers will report at the marking centre two days prior to the commencement of marking.
Markers will report one day prior to the commencement of marking.
15. Markers will not be allowed time off during the marking session to attend to personal business.

Please bring the contents hereof to the attention of all educators concerned.

Declaration By the Applicant

I hereby declare that the information supplied on this application form is correct in every detail.

I am fully aware that disciplinary action will be instituted against me should I have supplied false information.

Attached hereto are certified copies of my ID document and highest qualifications (credit certificate) in the learning area applied for. **[A copy of a certified copy is not acceptable].**

I acknowledge that should I not be successful in being appointed as a marker, I will not enter into any communication with the Directorate concerned.

I am also aware that the submission of this application does not necessarily guarantee my appointment to the position applied for.

Signature of Applicant

Date

Declaration by the Head of the College

I hereby declare that, to the best of my knowledge, the information supplied by the applicant is correct in every respect.

Recommended

☐

Not Recommended

☐

If not recommended, give reason(s): _____

Name (Printed)

Signature

Date

Centre Stamp

Control By PED

Details and codes have been checked.

Name (Printed)

PED official

Date

**APPLICANTS FOR MARKING NC(V) LEVELS 2 AND 3:
NOVEMBER 2008**

NAME OF COLLEGE: _____

CAMPUS: _____

NAME OF MANAGER: _____

No.	SURNAME & INITIALS	PERSAL No.	SUBJECT AND LEVEL	SIGNATURE (applicant)
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				
11				
12				
13				
14				
15				

I hereby declare that the above applicants meet the requirements to be appointed as NC(V) markers.

COLLEGE/CAMPUS MANAGER

DATE

FOR PROVINCIAL OFFICE USE

Date received: _____

Name: _____

Signature: _____

NB: THIS SCHEDULE MUST ACCOMPANY THE ORIGINAL APPLICATION FORMS TO THE EXAMINATION SECTION.

ANNEXURE B

Province	Marking Centre / Campus	FET College	College - CEO	College Address	Contact No. F=Fax T=Telephone	CEO's Secretary
Eastern Cape	East London	Buffalo City	Mr. DR Singh	Private Bag 9016 East London 5200	043 743 4254- F 043 743 4254- T	Orienda
Eastern Cape	Russel Road	Port Elizabeth	Mrs. J Grobblor	Private Bag X6040 Port Elizabeth 6000	041 585 5436-F 041 585 7771 - T	Adre
Free State	Hillside View	Motho	Mr. SP Maboya	Private Bag X20509 Bloemfontein 9300	051 435 7602-F 051 409 3300-T	Elizabeth
Free State	Thaba-Nchu	Motho	Same as above	Same as above	Same as above	
Gauteng	Centurion	Tshwane South	Mr. J.T. Chiloane	Private Bag X1018 Lyttelton 0140	012 660 8547-F 012 660 8539 - T	Jessie
Gauteng	Alberton	Ekurhuleni West	Mr. L. Petje	Private Bag X1030 Germiston 1400	011 333 5546 -F 011 355 1513 _T	Jackie

KwaZulu – Natal	New Tech	Majuba	Mr. CA Prinsloo	Private Bag X6602 New Castle 2940	034 326 4889 –F 034 326 4888- P	Sbusiso
KwaZulu – Natal	Umbumbulu	Coastal KZN	Mr. W.M.Nzimande	PO Box 1795 Amanzimtoti 4126	031 905 3246-F 031 905 7000-T	Nokuthula
Limpopo	Seshego	Capricorn	Mr. KR Madzhie	Private Bag X9674 Polokwane 0700	015 297 5448-F 015 297 8367 - P	M.H.Sebaka
Limpopo	Lebowakgomo	Waterberg	Mr. SP Mailula	Postnet Suits # 59 Private Bag X 2449 Mokopane 0600	015 491 8579-F 015 491 8581-P	Dulce
Mpumalanga	CN Mahlangu	Nkangala	Dr SP Qwabe	PO Box 2282 Witbank 1035	013 690 1450 -F 013 690 1430-T	Barbara
Mpumalanga	Ndebele College	Nkangala	Same as above	Same as above	Same as above	Same as above
North West	Mankwe	Orbit	Mrs. M Marais	Private Bag	014 592 7013-F	Antoinette

					82096 Rustenburg 0300	014 592 7014-T	
North West	Lehurutse	Taletso	Mrs. S. Gederbloem	Private Bag X128 Mmabatho 2735	018 384 7511-F 018 384 2346-T	Phildia	
Northern Cape	Upington	Northern Cape Rural	Mr. P. Sago	PO Box 1834 Upington 8800	053 839 6785-T 054 331 3966 - F	Cadi	
Northern Cape	City - Kimberley	Northern Cape Urban	Dr C. Barnes	Private Bag X5031 Kimberley 8300	053 839 2061 -T 053 839 2068 - F	Jenny	
Western Cape	Tygerberg	Northlink	Mr. L Beech	Private Bag X1 Panorama 7506	021 930 5729-F 021 930 0957-T	Sandy	
Western Cape	Crawford	FET College of Cape Town	Mr. J. Isaacs	PO Box 1054 Cape Town 8000	021 404 6701 - F	Janine	