Social Development Nr										

EMIS NUMBER										

education

Department:
Education
REPUBLIC OF SOUTH AFRICA

ANNUAL SURVEY Early Childhood Development (ECD) 2008

SCHOOL/SITE NAME

ONLY TO BE COMPLETED BY ALL EARLY CHILDHOOD DEVELOPMENT SITES THAT ARE PROVIDING *UP TO GRADE R* AND ARE REGISTERED AT THE DEPARTMENT OF EDUCATION OR ANY OTHER GOVERNMENT AGENCY (INCLUDING PRE-PRIMARY SCHOOLS)

4 MARCH 2008

Please read the headings and instructions carefully before completing the survey form.

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

Site Manager/Principal: ....
Please print surname and initials — Signature — Date

Checked by the District/Regional Manager:

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

....
Please print surname and initials — Signature — Date

Checked by the Provincial Education Manager:

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

....
Please print surname and initials — Signature — Date

.....
Designation

Please use the following table when completing the survey form

Code		Province Name
1	**=**	Western Cape
2	**=**	Eastern Cape
3	**=**	Northern Cape
4	**=**	Free State
5	**=**	KwaZulu-Natal
6	**=**	North West
7	**=**	Gauteng
8	**=**	Mpumalanga
9	**=**	Limpopo

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1 GENERAL INFORMATION

1.1	**Site/Host school name** (If using a school)	
1.2	**EMIS number of the host school** (if a school building is used)	

1.3	**Province code**	**(Codes on the cover page)**
1.4	**School sector of the host school**	[**1**=Public School; **2**=Independent School]
1.5	**Ownership of land**	[**1**=State;**2**=Church;**3**=Mine;**4**=Farm;**5**=Hospital;**6**=Trust;**7**=Company;**8**=Private Individual;**9**=Factory; **10=**Other: (specify)]
1.6	**Educational region**	
1.7	**Educational district**	
1.8	**Circuit** (If applicable)	
1.9	**Municipality**	
1.10	**Nearest town/city**	
1.11	**Distance to nearest town/city (Km)**	
1.12	**Email**	

1.13	**Physical address**
Postal code	

1.14	**Postal address**
Postal code	

1.15	Telephone: **Code**	
1.16	Fax: **Code**	
1.17	Principal's home: **Code**	
1.18	Principal's Cell phone:	

1.19	**What is the type of accommodation used?** (Mark each with **1**=yes or **2**=no)						
School		**Church**		**Community Centre**		**House**	
Other (specify)							

1.20	**What is the standard annual (school) fee per learner for the current academic year?** (Exclude rebates for more than one learner in a family or discounts for early payment, etc.) (RAND ONLY)						
	Pre Grade R	**R**	-00	**Grade R**	**R**	-00	

1.21	**What is the Primary funding source of your ECD Services?** (Mark each with **1**=yes or **2**=no) (More than one can be marked.)						
Department of Education		**Department of Social Development**		**Private Owner**		**Donations**	
Church, Mosque		**Community Organisation**		**Fund raising**		**Company**	
Other (specify)							

1.22	**How many Grade R classes does the site/school have?**

1.23	**What other sources of income, support does the site have?** (Mark each with **1**=yes or **2**=no)						
Department of Education		**Department of Social Development**		**Private Owner**		**Donations**	
Church, Mosque		**Community Organisation**		**Fund raising**		**Company**	
Other (specify)							

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1.24	Number of days per week that the site operates	:
1.25	**Number of hours per day that the site operates** (e.g. 2:30 hrs)	:

1.26 Language of Learning and Teaching (more than one language can be marked.)

Afrikaans		English		IsiNdebele		Sepedi		SiSwati		Xitsonga	
Tshivenda		Setswana		IsiXhosa		IsiZulu		Sesotho		SASL	
Other (specify)											

1.27 How long has the facility been operating? (Mark with an x.) (Mark only one answer.)

Less than 1 year		**1 to 2 years**		**3 to 4 years**		**5 years and over**	

2 LEARNER INFORMATION

THE FOLLOWING TABLES PERTAIN TO LEARNERS WHO ARE REGISTERED AT THE SCHOOL THIS YEAR.
Information for learners must be for male and female learners separately, where applicable.
It is important to collect learner numbers in terms of population group and gender in order to track the extent to which equity and access are being addressed in the education system.
The learner or the learner's parents/guardians and/or family should determine population group. This should reflect the parents' and/or the families' own perception of their population group and not the racial classification used in the past.
No learner should be double-counted

NOTE: PLEASE LEAVE THE BLOCKS BLANK WHERE THERE IS NO INFORMATION.
DO NOT USE LEADING ZEROS, ZEROS OR DASHES TO INDICATE AN ABSENCE OF DATA.

2.1 How many learners are registered with your site? *(Including Learners experiencing barriers to learning)*	Male	Female	Total
Pre Grade R			
Grade R			
Total			

2.2 Number of Pre Grade R learners *(including learners experiencing barriers to learning)*

Age in Years	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
0 – 1												
2 – 3												
4												
5												
6												
7 and above												
Total												

2.3 Number of learners in Grade R *(including learners experiencing barriers to learning)*

Age in Years	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
5 and below												
6												
7 and above												
Total												

The Totals for Table 2.2 AND Table 2.3 should equal the Totals of Table 2.1

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2.4 Number of learners according to languages and grade *(Including learners experiencing barriers to learning)* (Learners may NOT be double-counted.)

	Home Language				Language of Learning and Teaching				PREFERRED Language of Learning and Teaching			
	Pre-Grade R		Grade R		Pre-Grade R		Grade R		Pre-Grade R		Grade R	
Afrikaans												
English												
IsiNdebele												
Sepedi												
SiSwati												
Xitsonga												
Tshivenda												
Setswana												
IsiXhosa												
IsiZulu												
Sesotho												
SA Sign Language												
Other												
Total												

Totals for Tables 2.4 should equal the Totals for Table 2.1

2.5 Number of Pre Grade R learners experiencing barriers to learning per PRIMARY barrier to learning, grade and gender. (Learners may NOT be double-counted.)

Age in Years	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
0 – 1												
2 – 3												
4												
5												
6												
7 and above												
Total												

2.6 Number of Grade R learners experiencing barriers to learning per PRIMARY barrier to learning, grade and gender. (Learners may NOT be double-counted.)

Age in Years	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
5 and below												
6												
7 and above												
Total												

2.7	**Please indicate the programmes offered**	**National Curriculum Statement (NCS)**		**Other**	
If other, please specify					
2.7.1					
2.7.2					

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2.8 Mortality statistics for learners during the previous academic year
(The Department of Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst learners according to cause of death, gender and age group.).

Cause of death:	Illness				Accident				Suicide				Violence and homicide			
Age in years	Male		Female		Male		Female		Male		Female		Male		Female	
0-3																
4																
5																
6																
7 and above																
Total																

2.9 Number of learners whose parent(s) are deceased.

GRADE	Male			Female		
	Only mother deceased	Only father deceased	Both parents deceased	Only mother deceased	Only father deceased	Both parents deceased
Pre Grade R						
Grade R						
Total						

SECTION 3: PERSONNEL STAFF

3.1 Number of STAFF remunerated by STATE (Do not include employees paid by the governing body)

CATEGORY	Permanent				Temporary				Substitutes				Total
	Full-time		Part-time		Full-time		Part-time		Full-time		Part-time		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Educators													
Practitioners													
Prof. non-teaching staff													
Admin. Staff													
Support staff													

3.2 Number of STAFF remunerated by GOVERNING BODY (Do not include employees paid by the state)

CATEGORY	Permanent				Temporary				Substitutes				Total
	Full-time		Part-time		Full-time		Part-time		Full-time		Part-time		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Educators													
Practitioners													
Prof. non-teaching staff													
Admin. Staff													
Support staff													

Educators = *Staff working in a teaching position including principal, remedial educators and specialist educators.*
Practitioner *= Staff working in a pre-primary or a grade R class without the minimum teacher qualification (Lower than NQF level 5.)*
Professional non-teaching staff = *Personnel who are classified as paramedics, social workers, caregivers, therapists and psychologists.*
Administrative Staff *= Personnel who are classified as secretaries, typists and administrative clerks.*
Support Staff *= Personnel who are classified as laboratory assistants, cleaners, kitchen staff, gardeners, caretakers, messengers, pre-primary and grade R assistants.*
Substitutes = *An educator who is filling in for another educator who has been included in the permanent or temporary column.*
Full-time = *Appointed in a full-time substantive post who works a full week.*
Part-time *= Appointed to work fewer hours than a full-time employee.*

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3.3 Mortality statistics for educators during the previous academic year

(The Department of Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst educators according to cause of death, age group and gender.)

Cause of death	Illness		Accidental		Suicide		Violence and homicide		Total	
Age in years	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
16 – 24										
25 – 29										
30 – 34										
35 – 39										
40 – 44										
45 – 49										
50 – 54										
55 and Older										
Total										

3.4 Number of educators/ practitioners trained

Pre-Grade R			Grade R		
NCS	First Aid	HIV/AIDS skills	NCS	First Aid	HIV/AIDS skills

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4 EDUCATOR/PRACTITIONER INFORMATION

4.1	**Staff member category** [**1**=Educator; **2**=Practitioner]	

4.2.1	**Title**	4.2.2	**Initials**	4.2.3	**Surname**

4.3	**PERSAL number**		4.4	**ID number**	
4.5	**SACE number**		4.6	**Gender [1**=Male; **2**=Female**]**	
4.7	**Age**		4.8	**Population group** [**1**=Black African; **2**=Coloured; **3**=Indian; **4** = White; **5**=Other]	
4.9	**Cellphone**		4.10	**Home Telephone**	
4.11	**Home language [1**=Afrikaans; **2**=English; **3**=IsiNdebele; **4**=Sepedi; **5**=SiSwati; **6**=Xitsonga; **7**=Tshivenda; **8**=Setswana; **9**=IsiXhosa; **10**=IsiZulu; **11**=Sesotho; **12**=SASL; **13**=Other**]**		
4.12	**Disability status [1**=Sight; **2**=Hearing; **3**=Physical; **4=**Multiple; **5**=Epilepsy; **6=**Other; **7**=None**]**		
Other			
4.13	**Post level [1**=Educator**, 2**=HOD**, 3**=Deputy Principal**, 4=**Principal**]**		
4.14	**Years of teaching experience: ECD**		**Other phases**		

4.15	**Personnel category**	
4.15.1	Actual category **[1**=Principal; **2**=Deputy Principal; **3**=HOD; **4**=Educator; **5**=SNE Educator; **6**=Remedial Educator; **7**=Other**]**	
4.15.2	Acting –if different from actual **[1**=Principal; **2**=Deputy Principal; **3**=HOD; **4**=Educator; **5**=SNE Educator; **6**=Remedial Educator; **7**=Other**]**	

4.16	**Nature of appointment** [**1**=Permanent**, 2**=Temporary; **3**=Substitute]		4.17	**Remuneration** [**1**=State; **2**=Governing body]	
4.18	**Teaching level [1**=Pre Grade R; **2**=Grade R; **3**=Both]		4.19	**Duration of appointmen**t [**1**=Full time;**2**=Part time	

4.20	**Hours taught/week** (Hours, minutes)	**Pre grade R**	H H , M M	**Grade R**	H H , M M

4.21	**Qualification category**	

99 = Without Matric and no training at all, **10=**REQV 10 (Matric, no training);
11=REQV 11 (Std 6,7,8,9+ *2 years training); **12**=REQV 12 (Matric + *2 years training);
13=REQV 13 (Matric + *3 years BA, B Sc, etc); **14**=REQV 14 (Matric + *4 years training);
15=REQV 15 (Matric + *5 years training); **16**=REQV 16 (Matric + *6 years training);
17=REQV 17 (Matric + *7 years training)
****Kindly note that the duration of the qualification is taken into consideration and not the time taken to complete the qualification***

4.22	**Qualification type**	

(Choose the highest qualification)
See Annexure A for more detail
1=Professional Teaching Qualification;
2=Post-Professional teaching Qualification;
3=First Academic Qualification;
4=Post-Graduate Qualification

4.23	**Subject specialisation of educators that might be in the ECD sites that can teach in the Senior phases of schools.**	
Subjects/ Learning area "codes"	Subjects/Learning area names	

4.24	**Indicate whether in-service training (INSET) attended during the previous academic year:** [**1**=yes; **2**=no]	

4.25	**Please indicate the type of in-service training (INSET) attended.**

Signature of educator/practitioner	**Signature of principal**