



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

Receipt number: _____
Date: _____
Amount: _____
Signature: _____

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS, ASSESSMENT AND MEASUREMENT

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APPLICATION FOR CHANGE/CORRECTION OF PERSONAL PARTICULARS

THE FOLLOWING DOCUMENTS SHOULD BE ATTACHED TO THE APPLICATION:

- Certified copy of ID Document
- The original certificate
- A letter from Home Affairs or certified copies of the old and new ID documents

The duly completed form should be accompanied by a postal order of **R48,00** made out to the Department of Basic Education.

Please mark with and X to indicate if the certificate should be posted to the address indicated below or kept in the office for collection

Collect

☐

Posted

☐

AFFIDAVIT

I, residing at
(Names and Surname) (Residential Address)

declare under oath that:

1.

Personal particulars appearing on my original certificate are as indicated below:

Surname Names(s) Std/Grade

ID No/DoB Exam no Year Passed

2.

Change/correction(s) on the re-issue of my certificate should be effected as indicated below:

Personal Particulars	From	To
Surname		
Names		
ID no/DoB		
Other		

3.

☐ My original/duplicate/replacement certificate is enclosed herewith for ease of reference.

OR

☐ My original certificate was lost/never received by me
(Select the correct option)

I understand the contents of this declaration and have no objection to the oath. I consider this oath to be binding on my conscience.

Signed at on this day of 20.....

Signature of deponent: Tel

Postal Address

The deponent had acknowledged that he/she knows and understand the contents of this declaration sworn before me and placed his/her signature in my presence.

Commissioner of oath: Rank
Name: