



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

Private Bag X110, Pretoria, 0001, South Africa, 222 Struben Street, PRETORIA, 0002.
Tel: +27 12 357 3892, Fax: 012 328 6878, <http://www.education.gov.za>

Enquiries: Mr AS Bodasing
Tel.: (012) 357 3906 / 083 799 4685
Fax: (086) 714 0182
E-mail: bodasing.a@dhet.gov.za

TO: EXAMINATION CENTRES
CAMPUS MANAGERS
PRINCIPALS OF FET PUBLIC AND PRIVATE COLLEGES
SOUTH AFRICAN COLLEGE PRINCIPALS' ORGANISATION (SACPO)
FET COLLEGES HEDCOM SUB-COMMITTEE
UMALUSI

MEMORANDUM 05 OF 2011

NATIONAL CERTIFICATE (VOCATIONAL) – INTEGRATED SUMMATIVE ASSESSMENT TASKS (ISATs)

Dear Colleague

1. Conduct of ISATs and compilation of ISAT marks

The following information is drawn to the attention of all principals, subject lecturers for programmes and subjects with ISATs and examination officers at all examination centres:

- While the actual ISAT in a programme or a subject is timetable bound, it must be understood that there should be developmental activities leading up to the final conduct of an ISAT. Such developmental activities, e.g. the theory and/or process specific to an ISAT, must be documented and form part of the Portfolio of Evidence presented by candidates for moderation.
- Where an ISAT requires the production of an artifact/product or the hosting of an event, students should document their own planning/preparation, production and evaluation of activities in a detailed progress report. Where possible, diagrams or photographic evidence (if available) should be included of each phase in the production process as well as of the final product. This will assist in the verification of ISAT marks.
- It is expected that any scrutiny of the candidate's Portfolio of Evidence and the lecturer's Portfolio of Assessment will reveal the detail in respect of the processes leading up to the final ISAT mark.

2. Verification of ISAT marks

Candidates' results will be rendered incomplete should there be no evidence in place to support the compilation of the ISAT mark. Departmental officials together with officials from Umalusi will undertake monitoring and/or moderation visits to verify processes and standards leading to the final ISAT mark. The failure to produce such evidence will lead to candidates' results being blocked.

3. Release of new ISATs for implementation in 2011

Fifty (50) new ISATs have been developed for implementation in 2011 and will be released to examination centres via email as the external moderation is completed over the remaining weeks in February 2011. See ANNEXURE A for a list of the ISATs.

Of the eleven (11) ISATs being released for implementation on Level 2, nine ISATs are for new subjects being implemented on Level 2 for the first time and two existing ISATs (Hospitality Services and Tourism Operations) have been reviewed to facilitate the implementation thereof.

Twenty-eight (28) new ISATs are being released for implementation on Level 3 and eleven (11) on Level 4.

Kindly note the implementation date provided on the front cover of each ISAT and make sure that the correct version of the ISAT is being implemented at your examination centre.

4. Implementation dates for Level 2 ISATs

All Level 2 ISATs released for implementation in 2010 are still relevant, with the exception of the eleven new Level 2 ISATs released for implementation in 2011 (ANNEXURE A). Kindly ensure that the correct version of each Level ISAT is being implemented at your examination centre.

5. Extension of implementation dates for Level 3 ISATs

The implementation date on the Level 3 ISATs listed below is extended as follows:-

LEVEL 3 ISAT	Current Implementation Cycle	Extended Implementation Cycle
Concrete Structures	2010-2012	2010-2013
Carpentry	2010-2012	2010-2013
Education and Development	2010-2012	2010-2013
Early Childhood Development	2010-2012	2010-2013
Masonry	2010-2012	2010-2013
Mechatronics	2010-2012	2010-2013
Mechatronic Systems	2010-2012	2010-2013
Plumbing	2010-2012	2010-2013
Roads	2010-2012	2010-2013

All Level 3 ISATs released for implementation in 2011 (ANNEXURE A) as well as the Level 3 ISATs listed above are to be implemented in 2011. Kindly ensure that the correct version of each Level 3 ISAT is being implemented at your examination centre.

6. Extension of implementation dates for Level 4 ISATs

The implementation date on the Level 4 ISATs listed below is extended as follows:-

LEVEL 4 ISAT	Current Implementation Cycle	Extended Implementation Cycle
Safety in Society	2010-2012	2010-2014
Applied Policing	2010-2012	2010-2014
Criminology	2010-2012	2010-2014

All Level 4 ISATs released for implementation in 2009 are still relevant, with the exception of the eleven new Level 4 ISATs released for implementation in 2011 (ANNEXURE A) as well as the three Level 4 ISATs listed above. Kindly ensure that the correct version of each Level 4 ISAT is being implemented at your examination centre.

7. Future setting and implementation cycles for ISATs

A new set of ISATs will be developed for Level 4 for implementation in 2012-2014 and thereafter across Level 2 to 4 for implementation as follows:

LEVEL	SETTING CYCLE	IMPLEMENTATION CYCLE
2	2011/12	2013-2015
3	2012/13	2014-2016
4	2013/14	2015-2017

All ISATs that are still being used for implementation on Levels 2, 3 and 4 (excluding new ISATs developed for 2011) will be distributed via email to campuses to ensure that the correct version of each is being implemented.

Wishing you a rewarding and enriching experience in the conduct of ISATs during 2011.

Kind regards



N Pote

Director: FET Examinations and Assessment (Colleges and ABET)

Date: 09 February 2011

ANNEXURE A

NEW ISATs FOR IMPLEMENTATION IN 2011

	ISAT NAME	Programme/ Subject	LEVEL	IMPLEMENTATION CYCLE
1	CARPENTRY AND ROOFWORK	S	4	2011-2014
2	CIVIL ENGINEERING AND BUILDING CONSTRUCTION	P	4	2011-2014
3	CONCRETE STRUCTURES	S	4	2011-2014
4	EARLY CHILDHOOD DEVELOPMENT	P	4	2011-2014
5	EDUCATION AND DEVELOPMENT	S	4	2011-2014
6	MASONRY	S	4	2011-2014
7	MECHATRONICS	P	4	2011-2014
8	MECHATRONIC SYSTEMS	S	4	2011-2014
9	PLUMBING	S	4	2011-2014
10	REFRIGERATION AND AIRCONDITIONING	S	4	2011-2014
11	ROADS	S	4	2011-2014
12	AGRI-BUSINESS	S	3	2011-2013
13	APPLIED ACCOUNTING	S	3	2011-2013
14	AUTOMOTIVE REPAIR AND MAINTENANCE	S	3	2011-2013
15	CIVIL ENGINEERING AND BUILDING CONSTRUCTION	P	3	2011-2013
16	CONSUMER BEHAVIOUR	S	3	2011-2013
17	CONTACT CENTRE OPERATIONS	S	3	2011-2013
18	ELECTRICAL INFRASTRUCTURE CONSTRUCTION	P	3	2011-2013
19	ELECTRICAL SYSTEMS AND CONSTRUCTION	S	3	2011-2013
20	ENGINEERING AND RELATED DESIGN	P	3	2011-2013
21	ENGINEERING FABRICATION- SHEET METAL WORKER	S	3	2011-2013
22	ENGINEERING FABRICATION-BOILERMAKING	S	3	2011-2013
23	FINANCE, ECONOMICS AND ACCOUNTING	P	3	2011-2013
24	FITTING AND TURNING	S	3	2011-2013
25	HOSPITALITY	P	3	2011-2013
26	HOSPITALITY SERVICES	S	3	2011-2013
27	IT AND COMPUTER SCIENCE	P	3	2011-2013
28	MANAGEMENT	P	3	2011-2013
29	MARKETING	P	3	2011-2013
30	NEW VENTURE CREATION	S	3	2011-2013
31	OFFICE ADMINISTRATION	P	3	2011-2013
32	OFFICE DATA PROCESSING	S	3	2011-2013
33	PHYSICAL SCIENCE	S	3	2011-2013
34	PRIMARY AGRICULTURE	P	3	2011-2013
35	PROJECT MANAGEMENT	S	3	2011-2013
36	REFRIGERATION PRACTICE	S	3	2011-2013
37	TOURISM	P	3	2011-2013
38	TOURISM OPERATIONS	S	3	2011-2013
39	WELDING	S	3	2011-2013

	ISAT NAME	Programme/ Subject	LEVEL	IMPLEMENTATION CYCLE
40	DRAWING OFFICE PRACTICE	P	2	2011-2012
41	DRAWING OFFICE PROCEDURE & TECHNIQUES	S	2	2011-2012
42	GRAPHIC DESIGN	S	2	2011-2012
43	HOSPITALITY SERVICES	S	2	2011-2012
44	INSTRUMENTATION TECHNOLOGY	S	2	2011-2012
45	MULTIMEDIA BASICS	S	2	2011-2012
46	PROCESS PLANT OPERATIONS	P	2	2011-2012
47	PROCESS CHEMISTRY	S	2	2011-2012
48	PROCESS INSTRUMENTATION	P	2	2011-2012
49	PULP AND PAPERMAKING	S	2	2011-2012
50	TOURISM OPERATIONS	S	2	2011-2012