



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: FET EXAMINATIONS AND ASSESSMENT

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**EXAMINERS, TRANSLATORS AND MODERATORS
PRINCIPALS OF FET PUBLIC AND PRIVATE COLLEGES
SOUTH AFRICAN COLLEGE PRINCIPALS ORGANISATION
FET COLLEGES ADVISORY COMMITTEE (ADCOM)**

MEMORANDUM NO. 4 OF 2011

PAYMENT OF EXAMINATION-RELATED EXPENSES SUCH AS POSTAL FEES, COURIER SERVICES, ETC. FROM 1 APRIL 2011

1. In the past, the Chief Directorate: Examinations and Assessment refunded the relevant examiner, translator or moderator for postal expenditure.
2. This claim and payment process has been ineffective as some claimants delayed in submitting original receipts.
3. The examiners, translators and moderators are remunerated for the setting, translation and moderation of question papers and the submission of these documents.
4. The separate payment of postal fees will therefore not be extended in 2011/2012 financial year.


EM Malindi

Director: Examinations Administration Support and IT System Administration

Date: 2/2/2011