



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

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TO: FET COLLEGES ADVISORY COMMITTEE (ADCOM)
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PRINCIPALS OF FET PUBLIC AND PRIVATE COLLEGES
EXAMINATION CENTRE MANAGERS
EXAMINATION ADMINISTRATORS
SOUTH AFRICAN COLLEGE PRINCIPALS ORGANISATION (SACPO)
SECTOR EDUCATION & TRAINING AUTHORITIES

MEMORANDUM 11 OF 2010

NC (V) – INVITATION TO APPLY FOR APPOINTMENT AS AN EXAMINER FOR THE 2011/12 SETTING CYCLE

1. Applications are invited from suitably qualified persons who have taught the respective subjects at NC (V) level 2, 3 or 4 full-time, for appointment as examiners for the NC (V) subjects listed in **Annexure A**. The applicant must have taught the NC (V) subject within the last year and have a minimum of at least three years' teaching experience in the subject.
2. The completed application form (**Annexure B**) must be verified by the college head and forwarded to Ms M Swanepoel at the Department of Higher Education and Training on the email address swanepoel.m@dhet.gov.za or the fax2email number 086 714 0115 by 16h00 on **Monday, 16 August 2010**.
3. The application form must be accompanied by:
 - a certified copy of the applicant's ID document; AND
 - a concise Curriculum Vitae highlighting lecturing and assessment experience in the NC (V) and success rate of students.
4. The setting responsibilities for the 2011/12 setting cycle include:
 - Examination guidelines for 2011
 - Question paper and marking guideline for November 2011 examination
 - Question paper and marking guideline for Supplementary 2012 examination
5. Interviews will take place from 20 to 27 August 2010. Only short-listed applicants will be interviewed.
6. Remuneration for the two question papers and marking guidelines will take place as follows:
 - By 15 December 2011 for the November 2011 examination
 - By 15 April 2012 for the Supplementary 2012 examination

Please bring the contents hereof to the attention of all NC (V) lecturers.

Kind regards

A handwritten signature in blue ink, appearing to be 'NP', with a long horizontal flourish extending to the right.

Ms Nadine Pote

Director: Examinations and Assessment (Colleges & ABET)

Date: 06 August 2010

NC (V) SUBJECTS

1. ART OF SCIENCE AND TEACHING
2. CAPENTRY AND ROOFWORK
3. COMPUTER PROGRAMMING
4. CONCRETE STRUCTURES
5. CONSTRUCTION PLANNING
6. CONTACT CENTRE OPERATIONS
7. DATA COMMUNICATION AND NETWORKING
8. EARLY CHILDHOOD DEVELOPMENT
9. ENGINEERING FABRICATION
10. ENGINEERING SHEET METAL WORKER
11. FITTING AND TURNING
12. HUMAN & SOCIAL DEVELOPMENT
13. INTRODUCTION TO COMPUTERS
14. LEARNING PSYCHOLOGY
15. MANUAL MANUFACTURING
16. MARKETING
17. MASONRY
18. MATERIALS
19. MECHATRONIC SYSTEMS
20. MULTIMEDIA BASICS
21. PLANT AND EQUIPMENT
22. PLUMBING
23. REFRIGIRATION PRINCIPLES
24. ROADS

21. OTHER INVOLVEMENT IN THE NC (V) SUBJECT:
TEXTBOOK SCREENER, MARKER, CHIEF MARKER,
EXAMINER, INTERNAL MODERATOR (include number
of years).

Declaration by the Applicant

I hereby declare that the information supplied on this application form is correct.

Attached hereto is a certified copy of my ID document and a concise CV.

I am aware that the submission of this application does not necessarily guarantee my appointment to the position applied for.

Signature of Applicant

Date

Declaration by the Head of the College

I hereby declare that, to the best of my knowledge, the information supplied by the applicant is correct.

**Application
recommended**

**Application
not recommended**

If not recommended, give reason(s):

Name (Printed)

Signature

Date

College Stamp