



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

**UMLALATI WEKUFUNDZISA NEKUBHALA
LOKUCANJIWE, TINDZABA KANYE NEMATHEKSTHI
LENDLULISA IMIBIKO**

SISWATI

**LULWIMI LWASEKHAYA
LULWIMI LWEKUCALA LWEKWENGETA
LULWIMI LWESIBILI LWEKWENGETA**

EMABANGA 10-12

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1 INHLOSO

Inhloso yalencwadzi kwelekelela bafundzisi ne bafundzi bemabanga 10-12 emshikashikeni wekufundza nekufundzisa **lokucanjiwe lokutindzaba nemibiko leyendlulisa imilayeto**. Lencwadzi itawusita kakhulu bafundzi ekuphumeleleni kuzuza loko labakuhlose ngemakhono ekutibhalela nawuticambela kanye nekutsi balungiselele luhlolo kanye netivivinyo tabo. Kukhona kubhala lokuchubekako, tinhlobo tetindzaba, imibhalomibiko yekuticambela, lemidze kanye nalemifisha. Ngaphansi kwaleso naleso naleso sigaba kunetibonelo tetinhlobo taleso sigaba, kwachazwa luhlolo ngalunye kwaze kwanikwa ngisho netibonelo takhona.

Yisebentiseni-ke nine bogobela bematfwasa nitfwasise ngayo ematfwasana enu latakuba nawo bogobela bakusasa.

2. KUBHALA LOKUCHUBEKAKO

kubhala nekucamba ematheksthi yintfo lechubekako. Kubalulekile kutsi umfundzisi anike bafundzi litfuba lelanelo lekutetayeta kubhala lokuchubekako. Bafundzi kufanele –

- Batsatse sincumo ngesihloko, inhloso netetsamelilwati kuze kube nekuchumana emkhatsini wesihloko nemsebenzi lekutawubhalwa ngawo nobe sihlolo lesitawucanjwa kanye netetsamelilwati;
- Bacocisane ngemibono basebentisa sibonelo, emabalavemcondvo, emashadi labonisa kulandzelana kwemyaleto (emafuloshadi);
- Batfole lwati emitfonjeni yelwati lefanele, bahlunge lwati lolufanele bahlele imibono yabo;
- Bakhe luhlaka lwekucala lolubukene nenhlolo, tetsamelilwati, sihlolo kanye nembhalo;
- Bafundze luhlaka lwekucala ngekucaphelisisa nekutfolwa lokutfolwe ngulabanye labafundza nabo, umfundzisi kanye emalunga emndeni;
- Bakhe tinhlaka letinengi ngalokudzingekile–(babuyeketa ngekubhekisa kulokutfolwe ngulabanye), kulungisa emaphutsa nekuhlela tinhlaka;
- Bakhe luhlaka lwekugcina lolucanjwe kahle, babukisane babuye bahlale umkhicito wekugcina, umfundzi ayedvwa kanye nalabafundza nabo nemfundzisi;
- Betfule umkhicito wekugcina ngekwabelana nabontsanga, bafundzisi, batali nalabanye lababambe ligalelo;

Caphela!

- Bafundzi kufanele bahlale babhala njalo. Emajenali amalanga onkhe nobe emaviki onkhe, langahlolwanga ngalokuhlelekile, atinsita tekukhutsata kubhala. bafundzi kufanele bahlale njalo banikwa litfuba lekubhala ngekukhululeka ngaphandle kwetidzingo tekuhlolwa.
- Ekubhaleni lokuhlelekile, kuphakanyiswa kutsi bafundzisi kumele bahlale emakhono nobe emakhonywana latsite lekusetjentwa ngawo kuleso sigaba sekubhala. Sibonelo, akukadzingeki kutsikunakwe onkhe emakhono elulwimi kuleso naleso sinyatselo sekubhala, lobe kuyinchubo yebafundzisi belulwimi bakadzeni. Loko kwaba nemphumela wekutsi likhono lekubhala linganakwa njengobe belidzinga kuhlala lihlolwa ngalokujulile njalo.
- Bontsanga kumele nabo bafundze kuhlale umsebenzi walabanye njengobe kuyincenye lemcoka yenchubo yekubhala.
- Luhlangotsi lolumcoka lwalomphumela kwetfulwa kwemsebenzi lobhalwako. Ungehlukaniswa emkhatsini wabontsanga, bafundzisi, sikolo sonkhe, batali nobe ummango wonkhe lekumele ubambe lichaza. Umfundzi utatigcabha ngemkhicito lophelele longenatikhala.
- Bafundzi kufanele batjelwe ngetimphawu netidzingo letehlukene tematheksthi ekuticambela.

3 TINHLOBO TETINDZABA

Kunetinhlobo letehlukene tetindzaba njenganati letilandzelako:

- Indzaba lelandzisako
- Indzaba lechazako
- Indzaba lesambono
- Indzaba leveta simo njengobe sinjalo / mphacambili
- Indzaba lecabangisako
- Lesaliciniso

3.1 Indzaba lelandzisako (Narrative essay)

Umfundzi akakwati kuticambela indzaba, ayibhale alandzele timiso netakhiwo, abe nelikhono lekubumba infto lengekho ibe khona. Kufanele aketse kahle emagama ahambisane nembhalo-irejista, atati futsi atibone tinhlobo tetindazaba.

Kubalulekile kutsi umfundzi avisise sihloko sendzaba avisise nekutsi siluhlobo luni, bese wakha luhlaka latawubhala asusela kulo. Umfundzi akalusebentise lulwimi lolufanele (irejista) aphindze alunonge ngetinongo tenkhulumo, asebentise taga netisho ngendlela lefanele lekhombisa lwati, afake netiga tenkhulumo imbala.

Kute umsebenti wemfundzi ungaweli phansi, akakhumbule kutsi indzaba inesakhiwo; inesingeniso, umtimba nesiphetfo. Akayiphotse kwentsambo indzaba yakhe, tindzima titselelane emanti, kusukela esingenisweni kuyewufika esiphetfweni.

Umfundzi ungenisa indzaba yakhe achaze sihloko, abeke latawukhuluma ngako, ngalamafisha, ahehe tetsamelilwati, angeke emtimbeni asebentisa tindzima letinemaphuzu lelamanako, enabe, ayewufika esiphetfweni lapho asonga khona, abeke umbono wakhe ngalamafisha.

Indzaba lelandzisako nguleyo lecoca indzaba nobe lelandzisa ngesigameko lesitsite lesake senteka esikhatsini lesengca. Ingabhalwa isuselwe kunobe nguluphi luhlangotsi.

Tibonelo tetihloko:

- Besinesikhatsi lesimnadzi. Bekunekudla lokumnandzi, umculo lomnandzi nebangane labahle. Kwatsi kusenjalo kwaba khona kutamatama kwemhlaba. Bhala ngalesigameko.
- Indzaba letendlula tonkhe lengake ngacocelwa ngumkhulu wami.
- Mhlazana kugutjwa lusuku lwemasiko eMpumalanga.
- Kuhlasela kweTsunami e-Indonesia
- Mhlazana kushada umnaketfu lomkhulu

Cikelela loku lokulandzelako uma ubhala indzaba lelandzisako:

Indzaba kumele ibe netigameko letitayenta ibe yindzaba ikholweke nanobe isuselwa enhloko

Indzaba lelandzisako ivame kubhalwa ngesikhatsi lesengcile

Indzima yesingeniso kumele ihehe tetsamelilwati.

Indzaba lenhle nguleyo lenemlayeto.

- Siphetfo lesiyingwijikwebu lejabulisako sinika lisasasa endzabeni.
- Umfundzi wendzaba kumele aheheke kute kube sekugcineni kwayo. Indlela, emasu ebugagu nemnyakato kufanele kucinisekise kuyijabulela.

- Kulandza lokuyimphumelelo kukhomba ngalokusobala imininingwane yemiva njengekubona, umsindvo, kunambitseka, liphunga nekutsintsa.
- Khumbula kutsi indzaba lelandzako ineluphawu lolucinile lwekuchaza

3.2 Indzaba lechazako (Descriptive essay)

Endzabeni lechazako, umbhali uchaza lokutsite kute umfundzi avisise sihloko lesichazwako ngendlela lecace ngangokuba asichaza. Umuntfu lotsite nobe intfo letsite ingachazwa. Kulapho umfundzi achaza lokutsite, sehlakalo nobe senteko tsite ngekwakha sitfombe ngalamagama, tetsamelilwati tisibone sitfombe etingcondveni ngemagama lasetjentsiwe.

Tibonelo tetihloko:

- Tilwane tasemantini
- Inkholo yeluntfu
- Lilanga lami lekucala ngca ngigibela indiza
- Endlinii yadokotela wematinyo. Chaza imiva nemibono yakho.
- Chaza busuku lapho bekunetikhukhula khona.

Cikelela loku lokulandzelako uma ubhala indzaba lechazako:

- Umbhali kufanele akhe sitfombe ngemagama.
- Khetsa emagama netinkhulumo ngekucikelela kute uphumelele kwetfula loko lokuhlosile.
- Imifanekiso yalokubonwako, umsindvo, kuva, kunambitisa nekutsintsa kungasetjentsiswa kucacisa loko lokuchazwako.
- Sebentisa tinongo tenkhulumo ngendlela letayelekile.
- Khetsa sihloko lonelwati lwaso. Kulukhuni kabi kuchaza lokutsite longenalwati lwako.

3.3 Indzaba lecacisako/lechasisako (Expository essay)

Indzaba yetfula imibono nobe lwati ngendlela lenengcondvo. Lena yindzaba lecuketse emaciniso lapho umbhali achaza khona imibono nobe anike emaciniso ngendlela lehlelekile. Indzaba lecacisako icwaningisisiwe nemibono yesekelwa ngekunika emaciniso nemanani lacuketse liciniso leliphatsekako.

Tibonelo tetihloko:

1. Bantfu labafele etingotini tendlela bevile enkhulungwaneni ngemaholide aDisemba. Ingacedvwa kanjani lenhlekelele etindleleni takitsi?
2. Coca ngetindlela lotatisebentisa ekugcogceni imali yemcimbi wekuvalelisa bafundzi bakamatikuletjeni.
3. Kufanele tifikanamtfwalo ticashwe eNingizimu Afrika.
4. Imali yesondlo iletse umphumela lomuhle kulabasha.

Cikelela loku lokulandzelako uma ubhala indzaba lechasisako:

- Kufanele kutsi sihloko sivisiseke kahle.
- Lucwaningo lolwentiwe kahle lubalulekile njengobe titatimende kumele tesekelwe ngemaciniso.
- Njengobe umfundzi wenzaba angahle angasivisisi kahle sihloko, umbhali kumele acacise onkhe emagama langaketayeleki.
- Imibono kumele ihlelwe kahle kuze umfundzi wenzaba imsuse kulangakwati imyise kulakwatiko.
- Esikhatsini lesinyenti loluhlobo lwenzaba lubhalwa ngesikhatsi sanyalo

3.4 Indzaba lengunhlangotsilunye (Argumentative essay)

Endzabeni leveta umbono wembhali nobe lengunhlangotsilunye umbhali unombono nobe siphakamiso lasiphakamisako abuye asesekele kute livi lakhe livakale. Umbono wembhali kumele ucace kusukela ekucaleni kuze kufike ekugcineni angagucuki kuze kube sekugcineni kwendzaba yakhe.

Lendzaba yetfula lokusengcondvweni yembhali lapho umbhali ahunga khona bafundzi bayo kutsi besekele imibono yakhe.

Tibonelo tetihloko:

1. Mabonakudze ubulala likhono lekuticambela. Vumela nobe uphikise lombono.
2. Likusasa leNingizimu Afrika leyeme emasisweni emave angaphandle. Nika imibono yakho.
3. Kufanele yini kwekutsi kube ngulabadvuna kuphela labaphetse tikhundla letisetulu? Veta wakho umbono.

Cikelela loku lokulandzelako uma ubhala indzaba leveta umbono wembhali:

- Cala indzaba ngekwetfula umbono wakho ngesihloko njengobe unjalo ngendlela lehehako.
- Umbhali kufanele anike emaphuzu lamanyenti enabe ekwesekeleni imibono yakhe.
- Umbhali utawugcila emaphuzwini NOBE aphikise sitatimende.
- Loluhlobo lwendzaba luphetse imibono yembhali kuphela ngaloko kumele iphakamise imibono lecinile. Kufanele kusetjentiswe emasu lamanyenti ebugagu nalahhungako.
- Lulwimi lusebentisa luvelomagama lolungahle lutsintse imiva kodvwa kumele lube nenhlonipho.
- Siphetfo kufanele sibe sihle, sicace nalesenelisako.

3.5 Indzaba lengunhlangotsimbili (Discursive essay)

Indzaba lengunhlangotsimbili nobe lebeke simo njengobe sinjalo ihlose kunika umcondvo lolingene wetinhlangotsi totimbili temibono. Umbhali unaka tinhlangotsi letinyenti tesihloko lekucocwa ngaso bese wetfula imibono lephikisanako ngalokuphelele nangalokulinganako. Umbhali angafinyelela esiphetfweni lesitsite ekugcineni kwendzaba yakhe kodvwa imibono levumako nalephikako kufanele yetfulwe ngalokulinganako ihlahlelwe ngalokucacile endzabeni.

Lapha umfundzi ucoca ngebuhle nangebubi bentfo letsite lanikwe yona esihlokweni. Unika emaphuzu lavumelana nesihloko nalaphikisana naso njengaleti:

Tibonelo tetihloko:

- Bhala indzaba lapho unika khona imibono levumela nobe ibuye iphikise kukhishwa kwetisu.
- Bafundzi kufanele batikhetsele tincwadzi letimiselwe kufundvwa. Coca ngalesitatimende ubuke tinhlangotsi totimbili tembono.
- Buhle nebubi bamakhalekhikhini.
- Bhala indzaba lemayelana nebuhle nebubi bemali yesondlo sebantfwana

Cikelela loku lokulandzelako uma ubhala indzaba lengunhlangotsimbili

- Umbhali kumele avisisise sihloko abuye akwati kuveta totimbili tinhlangotsi tembono ngalokuphelele nangalokunelwati lolugcwele.
- Umbhali kufanele ucace, uvakakale ungatsatsi luhlangotsi. Kufanele kwetfulwe titatimende letizotsile, leticatjangisisiwe naletesekelwe kahle.
- Umoya kumele ungatsikameti imiva kodvwa wenelise ngaphandle kwekutikhukhumeta.
- Umbhali angakhombisa umbono wakhe ekugcineni kwendzaba kodvwa loku kumele akwente kuphela esiphetfweni.

3.6 Indzaba leveta likamuva lembhali (Reflective essay)

Endzabeni leveta likamuva lembhali, umbhali uba nembono bese unika luvo nemiva yakhe. Umbhali angahle, kunika sibonelo, achacise ngemaphupho nobe tifiso.

Tibonelo tetihloko:

1. Lena yindlela lengikhumbula ngayo umfundzisi wami lengake ngaba naye.
2. Nika imibono yakho ngemphilo nendlela lebekumelwe kuphilwe ngayo eminyakeni lelishumi leyengca

Cikelela loku lokulandzelako uma ubhala indzaba leveta likamuva lembhali:

- Indzaba leveta likamuva lembhali icuketse luvo lwembhali
- Luvo nemiva kunelichaza lelikhulu.
- Incenye lenkhulu yendzaba ingachaza. Letinchazelo kumele ticace tihlose kwakha kabusha lokusengcondvweni nobe luvo lwembhali endzabeni yakhe.
- Imibono/imicabango/luvo letfuliwe kumele ivete kwetsembeka nekutibandzakanya wena ngekwakho.

4 EMATHEKSTHI EMIBALOMBIKO LEMIDZE

4.1 TINHLOBO TETINCWADZI TEBUNGANI

Kunetinhlobo letehlukene tetincwadzi tebungani njenganati letilandzelako:

- Incwadzisimemo
- Incwadzi yekuhalalisela

Lokucuketfwe yincwadzi / sitayela

- Iyevakala futsi icondze ngco
- Ayisiyindze futsi ishaya emhlohlweni
- Iyahlonipha futsi icuketse lwati lolufanele
- Ayisebentisi sidolobha nelulwimi nje
- Ayisebentisi emagama lafinyetiwe

Tindlela tekufundzisa incwadzi

- Ayibe nesingeniso, umtimba nesiphetho
- Ayibe nelikheli
- Ayibe nelusuku
- Indzima ngayinye ayimumatse umcondvo munye

Tindlela tekubingelela

- Mnguni, Bhambolunye, Jobe njll
- Mandla, Lungile, Lomalungelo, Mnganami njll
- Mnumzane, Nkhosikati, Nkhosatana, Mshana njll

Tindlela tekuvalelisa

- Indvodzakati yakho njll
- Ngimi umnganakho,

4.1.1 Incwadzisimemo

Kunemehluko emkhatsini welikhadisimemo kanye nencwadzisimelo.

Sibonelo sencwadzisimemo

Bhalelela umnganakho incwadzi ummeme kwekuba abe khona emshadweni wadzedzewenu.

Bantfwabetfu High School
P.O. BOX 54
Elukwati
25 Mabasa 2007

Lindiwe

Ngiyatsemba uyaphila njengobe nami ngiphilile.

Ngibhala lencwadzi nje ngobe ngihlose kukumema kutsi ube khona emshadweni wadzadzewetfu Thobile lotakube ashada nelijaha lakaMsweli lalapha eLohiya. Lomcimbi utakuba ngaKholwane mhlazana tilishumi Ngemgcibelo kuwo lomnyaka, ngelihora lelishumi ekuseni.

Umcimbi utawucala lapha esontfweni lemaKhatholika lapho tifungo tamafasilahlane titakwentelwa khona. Emvakwaloko, kutakuyiwa ehholeni lemmango khona lapha Elukwatini. Entsambama kutakuyiwa eBhadini kuyekutsatfwa titfombe. Ungatihluphi ngekufuna kwekuhamba ngobe sicashe timoti takanokusho lesitatisebentisa ekwenteni nasekuchubeni wonkhe lomcibi. Nasesibuyile eBhadini, kusihlwa kutakuba nendumezulu wemcimbi wekwemukelwa khona lapha ehholeni lemmango.

BoSigegedze batawujabula kakhulu nawungaba khona kulomcimbi wendvodzakati yabo. Usite tsine ungatise kusenesikhatsi.

Bakhonte bonkhe ekhaya.

Umnganakho,

Khetsiwe.

4.1.2 Lesinye sibonelo sencwadzi yebungani

Utawube uvakashele umnganakho lohlala eBhova ngemaholide asebusika. Mbhalele incwadzi umcele kwekube akuhlangabete esiteshini sesitimela saseBhoava. Mnike yonkhe imininingwane letawudzingeka.

P.O.Box 50
Polokwane
700
25 Inhlaba 2007

Lindiwe

Ngiyatsemba uyaphila njengobe nami ngiphilile.

Njengobe ngita ngalapho, ungihlana ngabete phela esitimeleni sasekuseni lapho eBhova. Ngitawufika ngawo wona lona uMgcibelo. Kambe watsi sifika ngelihora lesine ekuseni? Yebo sona leso Malindi. Lokukhulu nalokubalulekile kwekutsi ungakhohlwa kutsi mine angiyati indzawo yaseBhova. Hha! Ngingatitsela kubosidlani bangalapho, ngako-ke ubambe sikhatsi, wehlukane nengubo njengobe ngikwati kutsi uyayitsandza nje.

Linjani lichwa ngalapho? Ngiyakhumbula phela ungicocela ngelichwa lelaphose lanibulala nyakenye. Ngibuta lombuto nje ngobe ngifuna kuta ngiphetse timphahla letitangifutfumeta tingivikele nasengiva lichwa. Ngiyati phela kutsi kuyabandza enkhangala ebusika kangakanani kitsi lesihlala etindzaweni letishisako nine seniletaye.

Uyati Lindiwe, ngijake kuyekubona lelibhudlo lelimangalisako lengihlala ngiliva ngendzaba njengahulumende. Kambe watsi ngitawumangala nangibona nelithonela lelikhulu nalapho sitimela sawa khona sabulala bantfu? Ngitatikhholisa!

Bakhonte bonkhe ekhaya.

Umnganakho,

Khetsiwe.

4.1.3 Sibonelo sencwadzi yekuhalalisela

Dindela Township
P.O.BOX 50
Barberton
1300
25 Inyoni 2007

Lindiwe

Ngiyatsemba uyaphila njengobe nami ngiphilile. Phela kufanele wati kutsi kujabula kwakho kujabula kwami futsi.

Ngibhala lencwadzi nje ngobe ngivile kwekutsi sewutfole umsebenti wekuba ngumhlengikati lapha esibhedlela saseMjindini. Ngiyakuhalalisela Malindi, ngitsi halala! Kufanele ngikuhalalisele Malindi ngobe kunini wacedza kufundzela buhlengikati solo uhleti ekhaya kutsiwa kute umsebenti ngendzaba yekwehla kwemandla emnotfo!

Ekukuhalaliseleni kwami, ase ngibonge nebatali bakho ekukufundziseni kanye nekutsi bakhone kukubeketelela ngalesikhatsi ubukene nalensweleko bewunayo. Uwuhloniphe umsebenti, wehlukane nengubo ngobe yona ayinamali. Kutfole umsebenti lomuhla ligolide nelisiliva. Utiphatse kahle tigulane! Ungatikohlwa tifungo lowatifunga embikwabo bonkhe bantfu mhlazana wetfweswa ticu, nami futsi bengikhona ngalelo langa. Usite tsine ubhale ligama lakho enhlityweni yalowo nalowo lotsintsana naye kuleso sibhedlela. Ngiyakwetsemba Lindiwe futsi ngiyati kutsi utakwenta loku lengikufisela kona.

Ngiyaphindza futsi ngitsi "Halala Lindi!"

Ubambe kucine-ke mngannami ngobe umsebenti udzinga kutimisela nebucotfo.

Umnganakho,

Khetsiwe.

4.2 TINCWADZI TEMTSETFO / TEMBUSO

Lena yincwadzi lengayi esihlotjeni nobe emnganini. Yincwadzi lebhalelwa timongcondvo letehlukene, ibhalwa ngendlela lehlukile. Ingabhalelwa baphatsi, emaTiko, imisakato, emaphephandzaba, umbuso njalonjalo.

Kunetinhlobo letehlukene tetincwadzi temtsetfo njenganati letilandzelako:

- Incwadzi lengakahleleki
- Incwadzi lesicelamsebenti
- Incwadzitikhalo
- Incwadzi leya kumhleli weliphephandzaba
- Incwadzimbiko > lapho ubika lokutsi lokufuna sisombululo.
- Incwadzi yekutsenga > utsenga lokutsi ngeliposi.
- Yekubeka umbono > nawuphawula ubeka umbono longasita emmangweni

Incwadzi yemtsetfo ibhalwa ilandzele nati timiso:

1. Emakheli lamabili :
 - lekucala lisenhla esandleni sekudla, likheli lembhali wencwadzi, nelusuku.
 - Lesibili lisesandleni sesencele, lalapho incwadzi iya khona, ngenhla kwalo kubhalwe lotawufundza incwadzi, sibonelo:
 - o Mphatsisikolo
 - o Sonhlalakahle
 - o Mphatsisiteshi
2. Sibingelelo nesihloko sendzaba lokhuluma ngayo ngaphansi kwaso
3. Kweciwa imigca kuko konkhe lokubhalwako, netindzima tehlukaniwa imigca
4. Bhala inkulumbo yakho utitfobe, usebentise lulwimi lolufanele.
5. Iba nesiphetho lesihloniphako, njengekutsi:
 - o Ngimi lotitfobako
 - o Mphikeleli Zwane (Mnu.)
6. Atikho tiphumuti kuto tonkhe tinhlobo tetincwadzi letingenhla.

4.2.1 Incwadzisikhalo

Lokubalulekile ngencwadzisikhalo

- Beka sikhalo sakho sivakale
- Nika imininingwane lebalulekile
- Ayiyetfulwe ngemoya lomuhle
- Ungabeki muntfu licala
- Condza ngco kuloko lofuna kwatiwe
- Nika nelikhambi
- Ayibe nesihloko
- Emakheli mabili
- Ayibe nesivaleliso lesihlelekile

Sive Primary School
P.O. Box 999
Middleburg
1050
14 Imphala 2009

Mphatsisikolo
Mphini Secondary School
Private Bag X11
Middleburg
1050

Mnumzane / Nkhosikati / Nkhosatane

SIKHALO NGEBAFUNDZI LABECA DALADA

Ngicela ukhalime bafundzi besilisa labeca dalada lohlukanise letikolo batewubanga umsindvo bakhiphe bantwana labancane etindlini tekufundzela.

Sengibakhute kanyentana ngibabonisa ngebubi balesento sabo, ikakhulukati ekuhlukumeteni kwabo labanye bafundzi emalungelweni abo ekufundza. Sebavule sikhala lesikhulu kakhulu lapha kulodalada lokubanga nekutsi kuphepha kwetfu lapha esikolweni kube sengotini lenkhulu kakhulu. Ngibati kahle labafundzi labenta loku, ngunaba belibanga lelishumi, futsi baholwa nguMuzi Khumalo, ngimati kahle. Angitsi ufundze khona lapha esikolweni sakitsi, wewetwa ngitsi kuze abe lapho!

Tsine bafundzisi balapha eSiveni sibone kuncono kutsi sikutjele ngobe vele natsi siyati kutsi awuhambisani nalesento salabafundzi lesesikutjele sona. Asibambisaneni bekunene sikucedze nya kuganga kwalabasha basebancane ngobe phela sikhumba sishukwa sisemanti.

Ngiyatsemba utayitsatsa ngemoya lomuhle lendzaba.

Ngiyabonga.

K.M.Tsabedze

Lesinye sibonelo

P.O. Box 119
Kanyamazane
1214
25 Inkhwenkhweti 2009

Mphatsisiteshi
Kanyamazane Police Station
Private Bag X0005
Kanyamazane
1214

Mnumzane / Nkhosikati / Nkhosatane

Lokunuka Santungwana Kamakhelwane Wami.

Lapha kamakhelwane wami kaMadvonsela, kunentfo lesiphicako sakhile nje. Njalo ebusuku kuvamise kwekutsi kube khona timoti letifikako, tonkhe timnyama futsi tite ngisho netinombolo letisemtsetfweni. Kwehla emadvodza lagcoke emajazi lamakhulu kanye netiphandlalilanga, asubuke-ke, tigcokwe ebusuku! Kufakwa imicicimba yemasaka lamakhulu lapha endlini. Kutsi njalo ekhatsi nesuku, tidvume timoti, tinyamalale. Loku kwenteka malanga onkhe futsi kantsi lomkhuba sewunetinyanga letimbili wenteka. Sengibona kutsi kuncono nginilume indlebe nine basemtsetfweni.

Mine ngihlala lapha enombolo 7510 kutsi Madvonsela yena ahlale enombolo 7511 khona lapha Kanyamazane edvute nenkhundla yetemdlalo. Nobe inombolo yendlu yakakhe ingabonakali kahle nje, indlu yakakhe yona ngulena lenkhulu ibuye ibe nemafasitelo lamnyama lenta kwekutsi umuntfu longekhatsi angabonakali kahle.

Singajabula naningeta nitewuphosa emehlo, mhlawumbe ningasilamlela ngobe lusito lweni siyaludzinga.

Lotitfobako,

P.K. Malambe

4.2.2 Incwadzi lecela umsebenti

- Sikhangisi
- Umnyaka nelizinga lemfundvo
- Lwatinchanti njengobe lufuneka
- Letinye timphawu letidzingeakako
- Bantfu labakwatiko
- Siphetfo lesifanele
- Ayibe nesihloko
- Emakheli akabe mabili
- Ayivete kutitfoba
- Lulwimi alwemukeleke

Sibonelo sencwadzi lecela umsebenti

P.O. Box 123
Elukwatini
1192
25 Inyoni 2005

Mphatsisitolo
Checkers Supermarket
11 Sibiya Street
Carolina
1180

Mnumzane/Nkhosikati

SICELO SEMSEBENTI WEKUBA NGUMCWANINGIMABHUKU

Ephepheni 'Livi Lebantfu' lamhlazana ti-16 kuyo lenyanga yeNyoni, ngibone kutsi kunesikhala semsebenti wemcwaningimabhuku lapho esitolo sakho. Nami ngicela kufaka sicelo salomsebenti.

Ngiyintfombi leneminyaka lengemashumi lamabili budzala. Ngacedza libanga lelishumi nakubili lpha esikolweni semfundvo lephakeme iNgabezweni lesilapha eBhadini. Ngaphumelela ngemalengiso, ngabe sengiyewufundzela Temnotfo Nekuphatfwa Kwemabhuku emabhizinisi iminyaka lemine enyuvesi yaKaZulu. Nakhona ngaphumelela ngelicophelo lelisetulu impela ekuphela kwa-2004. Tilwimi lengitikhuma kahle Siswati, Sibhunu neSingisi.

Njengesichibiyelo salencwadzi, ngifake tincwadzi letingifakazelako kuko konkhe lengikubhalile kulencwadzimsebenti yami. Ngifake tonkhe titifiketi tami, incwadzibufakazi lengayinikwa nguthishelanhloko waseNgabezweni, Dkt.TZ.Zwane lonamakhalekhukhwini lotsi 083 456 0813 kanye nencwadzibufakazi yemphatsi wenyuvesi yaKaZulu Pholofesa M.Nyandzeni lonamakhalekhukhwini lotsi 086 203 7804

Ngiyetsemba utakuba nemusa neluvelo kulesicelo sami.

Ngiyabonga.

Ngimi lotitfobako

Lomthandazo Sibeko. (072 860 4239), i-imeyli sibeko@erm.co.za

4.2.3 Incwadzi leya kumhleli weliphephandzaba

- Lencwadzi inemakheli lamabili.
- Sibingelelo sitsi Mnumzane/Nkhosikati/Nkhosatana
- Singeniso, umtimba nesiphetho.
- Ayihehe esingenisweni
- Ayijabulise ibuye ikhutsate kucabanga
- Iyagceka /iyancoma
- Ikhuluma ngaloko umbhali lakubonile
- Ayitsatsi hlangotsi
- Ungatiphakamisi

Sibonelo

Usakhamuti saseDondoni. Bhala incwadzi leya ephephandzabeni langakini ukhale ngebudlabha lidobha langakini leliphetfwe ngabo.

Ligugu Secondary School
79 Made Street
Dondonald
2361
27 Inhlaba 2008

Mhleli Weliphephandzaba
Liso Lesive
P O Box 890
Mayflower

1260

Mnumzane/Nkhosatana/ Nkhosikati

Budlabha lobusedolobheni lakitsi

Ngisakhamuti lesidzala salapha emtini waseDondoni. Ngibone kukuhle kwekutsi ngibhalele Liso Lesive ngibeke umbono wami ngisimo sebudlabha lelidolobha leliphetfwe ngabo.

Umbono wekucala, indlela imigwaco lengiyo kulamalanga. Akusiyo ngisho nemisele, kepha imigodzi lemikhulu kusukela kwaba khona leya ndambi yange-2006. Timoti atisahambi solo tema emagalaji nebantfu sebete tindlela tekuhamba ngetinyawo. Ngikhuluma nje sebalishumi bantfu lesebaphukile ngoba batsi bazama kuzubela ngesheya. Nalina tindlela tiphendvuka imifula lemikhulu, sesesaba nekutsi bantfu sebatakhwemuka. Tindlu tilengela emaweni, nobe ngabe yini ingenteka kuto.

Imfucufucu ngiyo lekubingelelako useta khashane lapha. Ingabutfwa njani kute imigwaco! Akuliphunga kufa.! Timphungane, timbuzulwane kanye nemiyiyane kugiya kugiyile. Lesimo semphilo lesibucayi sesidale tifo letehlukahlukene kulelidolobha, nasemtfolamphilo abasati kutsi bangentatani.

Emaphayiphi emanti aphuka kadzeni. Imithoyi yasetindlini yagcina ngaNowa kusetsentiswa, sesisitwa nguletindlwana letilapha ngaphandle, nanobe nato tigcwele timphungane.

Ngiyabonga.

Lotitfobako,
O.V. Ngwenya.

4.3 INCWADZIMBIKO/ IMEMORANDUMU

Lena yindlela yangekhatsi basebenti labatsintsana ngayo etikhumulweni temisebenti, sibonelo esikolweni

Sibonelo sencwadzimbiko

TSEMBALETFU SECONDARY SCHOOL

IYA KU : Kuwo onkhe emalunga esitafu
IBUYA KU : Thishelanhloko
LUSUKU : 04 Bhimbidwane 2010
INOMBOLO : 01/2010
SIHLOKO : KUSISHIYA EMHLABENI KWATHISHELAKATI GAMEDZE E. F

Njengobe sonkhe besati kutsi bekwembulwa kwembeswa kuthishelakati Gamedze, sekuvele kwamehlula kufa itolo kusihlwa.

Njengenchubomgomo yalesikolo naku lokulindzeleke emalungeni esitafu alesikolo:

- o Kuvakashela umndeni wemufi nakuphuma sikolo;
- o Lilunga ngalinye likhokha emarandi lali-100;
- o Kuhlelwa kwenkonzosikhumbuto letawuba ngaLesine;
- o Kulungiswa kwekhwaya yabothishela nebafundzi; kanye ne
- o Kukhokhelwa kwesitfutsi sekuya emngcwabeni;
- o Nguloyo naloyo thishela uyacelwa kwekutsi abe khona emngcwabeni lotakuba ngeMgcibelo.

Bonkhe bothishela bayacelwa kutsi bafake sandla ekuchubeni kahle lenkonzo yekugcina yelilunga letfu.

Ngiyabonga.

T.C.F. Mamba

4.4 UMBIKO

Ngulolunye luhlobo lwelubhalombiko lapho umbiki kufanele abike imininingwane letsite ngesigameko lesenteke akhona yena.

Yehluhlukeni imibiko, kungaba kusemisebentini, umbiko wenyanga ekomitini, wetimali njalo njalo. Umbiko awusiyo incwadzi futsi ubhalwa ngendlela lehlukile, lokufaka ekhatsi lokulandzelako:

Kutsatfwa letinyatselo letilandzelako:

- Inkinga ayicwaningwe
- Akugcgcwe lwati
- Hlatiya ubuye wente tincomo
- Lungiselela bese ubhala umbiko

- Ligama laloyo loya kuye
- Ligama laloyo lobuya kuye
- Sihloko sembiko
- Ummongo wembiko wonkhe kulapho umbiki abeka ngalamafisha kutsi kunenkinga nobe tintfo tihamba kahle
- Lokucuketfwe ngulombiko: Umbiki utawubhala tihlokwana talombiko kodvwa angatichazi.

Kwetfula kwembiko

Lapha-ke umbiki uchaza ngaletihlokwana letingenhla ngalamafisha, kuchazwe simo setintfo.

Siphetfo

Umbiki utawuphawula ngalokucondzene nembiko, abeke tincomo netiphakamiso.

Emavi ekubonga

Kubongwa bonkhe labaphose litje esivivaneni ekwenteni umbiko ube yimphumelelo

Nasi sibonelo sembiko:

- 1. UYA KU:** Mnz. Z.K. Gamedze (Sosekethe)
- 2. SIHLOKO:** Lucwaningo ngekungaphumeleli kahle kwebafundzi belibanga lelishumi nakubiliye-2009 esikolweni iTsembaletfu.
- 3. SESEKELO:** Njengobe kumisiwe ngusosekethe lombiko uphatselene neluncwaningo lwembangela yemiphumela lemibi ikakhulukati yelibanga Lelishumi Nakubili.

4. INDLELA:

Inkhulumoluphenyo – Umkhandlu wesikolo

- Bothishela belibanga lelishumi nakubili
- Bafundzi belishumi nakubili labaphindzako
- Bonkhe bavete luvo lwabo netincomo tabo

5 LOKUTFOLAKELE:

- Bafundzi labanyenti bahlala bodvwa emakhaya.
- Kungabi nemandla ekumelana netifundvo tantsambama ngenca yendlala.
- Kukhulelwa kwebafundzi.
- Kuhamba kwabotishela emkhatsini nemnyaka.
- Kuyocecesha kwabothishela ngesikhatsi sesikolo.
- Umsebenti wepothifoliyo ungetulu kwesilinganiso
- Litiko Letemfundvo alibasiti ngalokwenele bothishela etifundvweni letehlukene.
- Kungena kwetidzakamiva netikhali tekulwa emabaleneni esikolo.

6. TINCOMO:

- Litiko Letemfundvo kumele linciphise umsebenti wepothifoliyo.
- Litiko letemfundvo alibe nendlela yekondliwa kwebafundzi belibanga lelishumi ngesikhatsi setifundvo tantsambama
- Kuhamba kwabothishela akuvunyelwe kuphela ngethemu yekucala.
- Kucecesha kwabothishela akucale ngelihora lesibili entsambama nangemigcibelo, hhayi ngemaholode, emaholide kube sikhatsi sekwengeta kufundza.
- Batali ababe yincenye yetifundvo tebantfwababo.
- Tifundvo tantsambama aticale ebangeni lelishumi
- Tikolo atinike bothishela lilanga leligcwele lekuceceshwa.

7.SIPHETFO:

Kuyintfokoto lenkhulu-ke kulwetfula ngemphumelelo lelucwaningo sibuye setsembe kwekutsi lutakuba lusito lokukhulu.

8.EMAVI EKUBONGA:

Bonkhe labafake sandla kulolucwaningo babongwa kakhulu.

UMBIKO II

LILANGA SECONDARY SCHOOL

UYA KU: Thishelanhloko, Mhlango Sibiti A

UBUYA KU: Thishela Khoza Piki C

SIHLOKO: Kulimatana kwebafundzi ekilasini

UMMONGO: Inkinga yekulwa kwebantwana balimatane ekilasini.

INDLELA: Inkhulumoluphenyo:

- o Umfundzi longumholi weliklasi;
- o Bafundzi labalimetene ngamunye;
- o Bafundzi labalimetene sebabobabili;
- o Bafundzi beliklasi.

LOKUTFOLAKELE

- Thishela Mamba bekangekho ekilasini abitwe nguthishelanhloko;
- Bafundzi bebanikwe umsebenti;
- Mandla naSipho basusa imphi babangwa imali.
- Mandla wacala wagalela Sipho ngesibhakela;
- Mandla wagwaza Sipho esiphangeni;
- Bafundzi babalamula
- Thishela, watfola bafundzi balimatene, lomunye wagwaza lomunye

TINCOMO

- Batali babovakashela sikolo ngesikhatsi selikhefu;
- Bafundzi baboseshwa nabangena emagcekeni esikolo nasemaklasini;
- Sikolo asibe nemitsetfo lecinile yekutiphatsa kwebafundzi esikolweni;
- - Umfundzi lonelicala lekulwa emagcekeni akemukwe lilungelo lekuba lekufundza.

4.5 UMLANDVOMPHILO

Awucukatse naku lokulandzelako:

A. IMINININGWANE NGAMI

Sibongo, emagama, likheli, lusuku lwekutsalwa, budzala, bulili, buve, inkholo

B: IMFUNDVO

Tikolo lekwafundvwa kuto,ticu, sikhudla lokuso, losandza kukuzuza

C: LWATI LWEMSEBENTI

- Lwatinchanti, imisebenti, tizatfu sekushiwa phasi njll
- D. **TINDLELA TEKUCHITSA SITUNGE**
- E. **BUFAKAZI NGEMPHILO YAMI**

Sibonelo semlandvomphilo

UMLANDVOMPHILO WATHANDI MASEKO

A IMINININGWANEMNIKATI

Sibongo: Maseko

Libito: Thandi

Bulili:Lomsikati

Kushada:Ngishadile

Tekushayela:Khodi 8

Inkholo: Ngingumkhatholika

Inombolo Yamatishi:6708086261086

Likheli Lasekhaya:Madala White River 1240

Likheli Lasekhaya: Box 670 White River 1240

Lucingo Lwasekhaya: 013-7552500

Makhalekhikhini: 0724846002

Simo Semphilo: Ngiphilile

B TEMFUNDVO:

Imfundvo Lephasi:Lamagadlela School

Imfundvo Lephakeme: Lilanga High

Tifundvo Letiphasiwe: Siswati, Singisi, Isayensi, Tibalo,

Inyuvesi: BA UNISA

Tifundvo: Siswati, Education, Tibalo,Isayensi,English

C LWATINCHANTI LWEMSEBENTI

Ngilandi Secondary:1984 -1990

Mandlesive Secondary:1990 – 2009

D TEKUCITSA SITUNGE

Libhola Letandla

Kubukela Mabonakhashane

E BOFAKAZI

1.Mnz. Z. B. Khumalo (Meninjeli Weliposi LaseNasipoti)

Lucingo: 0724864656

2. Mnz. K.H. Thwala (Thishelanhloko WaseMandlesive)

Lucingo : 0824613357

4.6 UMLANDVOMUFI

Umlandvomufi awube naloku loku lokulandzelako:

- Awube nesihloko
- Awuhleleke ngekulandzelana kwemphilo yakhe.
- Emagama akhe onkhe laphellele nesibongo
- Lusuku lwakhe lwekutsalwa nendzawo lapho atalelwa khona.
- Temfundvo
- Temisebenti
- Kugula nekushona kwakhe (lusuku lashone ngalo)
- Labashiya emhlabeni.

Sibonelo semlandvomufi

Umlandvomufi waMnumzane Mzekezeke Mhlanga

Umufi watalwa tingemashumi lamabili kuBhimbidwane ngemnyaka we-1956 eSoweto. Wacala kufundza esikolweni semabanga laphasi eMdzimba lapho aphotfula khona tifundvo telibanga lesitfupha ngemnyaka we-1970.

Wachubekela esikolweni semabanga laphakeme eSimtfolile lapho aphotfula khona tifundvo takhe tamatikuletjeni ngemnyaka we-1976. Waphasa Tibalo neSayensi ngemalengiso waze wanikwa umfundzate Litiko Letemfundvo. Wachubeka nemfundvo yakhe waphotfula tifundvo takhe tebuthishela ekolishi laseMango ngemnyaka wa-1979.

Wacala kufundzisa esikolweni semabanga laphasi iNkhanini ngemnyaka we-1980 lapho abelucucudvu lwathishela.

Ngemnyaka wa-1989 wakhushulelwa esikhundleni sekuba nguthishelanhloko eLugebhuta.

Usishiye emhlabeni ngemuva kwekugula sikhashana mhlazana tingemashumi lamatsatfu kuLweti kulomnyaka losetulu. Ushiya emhlabeni umkakhe nebantfwana labasitfupha. Shangatsi umphefumulo wakhe ungalala ngekuthula. Khabako!

4.7 INKHULUMO

Inkhulumo nguloko lokukhulunywa sikhulumi silalelwe tetsalelilwati. Ngalesinye sikhatsi sikhulumi setfula inkhulumo yaso ingakabhalwa kantsi futsi ingetfulwa ifundvwa. Inkhulumo inesingeniso, umtimba nesiphetho.

Sibonele senkhulumo

Inkhulumo leyekutfulwa nguMnu. K.V Mahlobo longuSonhlalakahle, emahhovisini aseNasipoti, laphatselene nekusetjentiswa kabi kwetidzakamiva

Ngijabula kutsi nite ngebunyenti benu. Njengobe bese angetfulile umphatslulilelo, libito lami, nginguKhetsatonkhe Velabamtsandze Mahlobo longuSonhlalakahle lovela emahhovisini aboSonhlalakahle eNasipoti.

Ngitewubonisana nani ngebubi lobubangwa kusebentisa kabi tidzakamiva.

Tidzakamiva tiyingoti etimphilweni tenu labasha, ngobe tikwentisa tintfo lebewungeke utente ungakatisibentisi. Umuntfu uyabulala angakahlosi, abe akhutsatwe nguleso sidzakamiva lasuke asidlile, ngaloko agcinele ejele. Lomunye tiyamenta agcine sabulawa nasifo sengcondvo. Labanye tibakhutsata kutsi badzelele, kweba, kuhlukumeta, njengekudlwengula nekubulala. Ngaloko kube sekubanga tindleko letingadzingeki emindenini nakuhulumende, tindleko tekwelapha labo lesebanesifo sengcondvo, kucilongwa nekwelashwa kwalabadlwenguliwe njalo njalo.

Kunetindlela letinyenti longatisebentisa, kukhona emacembu kanye netinombolo longasitakala kuto. ENasipoti kunemahhovisi, kaMkhohlo Building, nobe ushayele ku-0724338890.

Lapho kulamahhovisi utawuchunyaniswa nelicembu lelibuka tinkinga tekusetjentiswa kwetidzakamiva.

Ngijabonga kungipha kwenu indlebe nekunginhlonipha.

4.8 INKHULUMISWANO / INKHULUMOMPHENDVULWANO

Loku kusho nangabe bantfu lababili nobe labangetulu bakhuluma babuyebaphendvulane.

Sibonelo senkhulumomphendvulwano

LaMnisi usendleleni ucondze kamakhelwane wakhe LaMngometulu.

LaMnisi: *(ungena emabaleni kaMngometulu ukhuluma yedvwa).* Kakhulu, siyakhulekela bo!

LaMngometulu: *(avule sivalo sangenhla, amamatseke, avule umnyango).* Yebo! Ninjani makhi?

LaMnisi: *(anikine inhloko akhombise nangesandla kutsi akangeni.)* Angingeni, angihlali futsi (ebusweni uyabonakala kutsi uyimphi)

LaMngometulu: Ngabe yini kangaka lekuenta ungafuni kungena endlini lamuhla makhi? Ngabe uyagula yini?

LaMnisi: Besingekho sivakashile lapha ekhaya. Lokwebafana kuwantjontje onkhe emangoza ami. Ngabe awubonanga lutfo yini?

LaMngometulu: Nanobe ngite liciniso lekutsi bafana, kodvwa ngitivile tinja tikhonkhotsa tiga umhlolo itolo ebusuku. Saphumela ngaphandle, sabukabuka kepha asibonanga lutfo. Hhayi ncesi Mvuleni.

LaMnisi: Ngijabonga makhi kungipha emavi lamnandzi latfoba inhliyo yami. Buka nje bengihlose kunentela i-asha nginiphe, pho kuphi la? Hhayi asati kutsi lelive liya kuphi

LaMngometulu: Hlala makhi sesinatse nali litiya. Ungakhohlwa kutsi ayikho imphunga yelihlatsi.

4.9 INKHULUMOLUPHENYO / I-INTHAVYU LEBHALWAKO

I-inthavyu yinkhulumo lapho kuba khona umuntfu nobe bantfu labalicenjana lababuta lomunye imibuto baphindzelela ngenhloso yekwati kabanti ngaye. Kungabutwa kabanti umuntfu lofuna umsebenti nobe kubutwe umuntfu ngenhloso yekutfole lwati ngentfo letsite leyentekile nobe letakwenteka. I-inthavyu ingentiwa bukhoma, kumabonakhashane, emsakatweni nobe elucingweni. Ikhona futsi i-inthavyu lebhaw phansi njengenkhumomphendvulwano/inkhulumo.

Sibonelo se-inthavyu

(Thuli wente sicelo sekuba ngumfundzi esikolweni saseMbhudula lesiseMbuzini. Sigungu lesikhulu sesikolo simmemile kutsi atewuphenywaphenywa ngemibuto. Lenkhulumoluphenyo yenganyelwe nguthishelanhloko Umnumzane Mahlalela, Nkhosatana Shiba ubhala emaminithi, bese kutsi Nkhosikati Shongwe abe ngulomunye lotawuphenya ngemibuto)

Thuli : Nconco! (Bonkhe basukume)

Mahlalela: Ningahlala bekunene (Thuli solo umile) Nawe Thuli sewungahlala. Sawubona Thuli, lapha sinaNkhosikati Shongwe kanye naNkhosatana Shiba babothishela lapha esikolweni. Ubute lapho ungakevisisi kahle khona. Ase usitjele kabanti-ke ngawe.

Thuli: Ngiyabonga kunginika lelitfuba lekutsi ngibe lapha eMbhudula lamuhla. Mine nginguThuli Nkala, Kahhoyi. Bengifundza Libanga le-11 eMbunu.

Shongwe : Hawu! IMbhunu nayo sikolo, ngabe yini ufune kufundza lapha kube kukhashane nasekhaya?

Thuli: Ngiyati intfo nje ngulesimo sagogo. (anatse emanti abuye abeke ingilazi)

Mahlalela: Iphi iriphothi yakho?

Thuli: Nayi (Bayibukabuke bahlebe)

Mahlalela : Sitakwemukela ngobe unesizatfu lesicinile. Hamba uye eklasini laka-12A. Ngabe kukhona yini losafuna kukusho?

Thuli: Cha babe.

4.10 I-AJENDA NEMAMINITHI EMHLANGANO

Njengemfundzi, ufanele ukwati kubhala i-ajenda nemaminithi ayo yonkhe imihlangano lehlelekile ngekwelukana kwayo.

I- ajenda

Ifaka ekhatsi indzawo, lusuku nesikhatsi lekutawuhlanganwa ngaso. Iba simemo lesimema emalunga lekufanele ete emhlanganweni. Ifaka tonkhe tihlokwana lekutawukhulunywa ngato. Iba ngumsuka wekubhalwa kwemaminithi emhlangano ibuye ishiyele emalunga litfuba lekwengeta lokutsite lokungadzingidvwa ngako.

I-ajenda iyahambisana nemaminithi emhlangano.

Emaminithi emhlangano

Elamana ne-ajenda futsi asuselwa kuyo. I-ajenda iveta tihlokwana, emaminithi wona aveta tona letihlokwana, umehluko kutsi umfundzi ubhala enabe ngasinye ngasinye kuletihloko. Emaminithi abhalwa ngesikhatsi lesengca futsi ngelulwimi lolungahhadlateli.

Nasi sibonelo se-ajenda

NIYAMENYWA MALUNGA EMTIMBA WEBAFUNDZI EMHLANGANWENI LOMISWE NGALENDLELA:

INDZAWO : EHHOLENI LESIKOLO
LUSUKU : 6 Kholwane 2009
SIKHATSI : 10H00

LUHLELO

1. Kuvulwa.
2. Emavi asihlalo
3. Emalunga lakhona nalangekho.
4. Kufundvwa kwemaminithi
5. Lekuvuka emaminithini
6. Umsebenti welusuku
- 6.1 Sikhatsi sesikolo
- 6.2 Iyunifomu
- 6.3 Tidzakamiva
- 6.4 Kudla kwebafundzi
- 6.5 Sivandzi sesikolo
- 7 Lusuku lwemhlangano lotako
- 8 Kuvala

Nasi sibonelo semaminithi:

EMAMINITHI EMHLANGANO WESIKOLO SASETAKHENI LOWABE USEHHOLENI LESIKOLO MHLAZANA TI-15 KUKHOLWANE 2007

- 1. Kuvulwa kwemhlangano**
Wavulwa ngusihlalo ngemthandazo.
- 2. Kwemukelwa**
Sihlalo, wemukela emalunga labekhona.
- 3. Emalunga labekhona.**
Onkhe emalunga bekaphelele.
- 4. Kufundvwa kwemaminithi**
Afundvwa abuye emukelwa
- 5. Lokwavuka emaminithini:**
Kuphepha esikolweni
- 6. Umsebenti welusuku**
6.1 . Sikhatsi Sesikolo
Asihlonishwe.

6.2	Tidzakamiva Akuliwe nato
6.4	Kudla Kwebafundzi Bafundzi batawuphakelwa kudla ngeNgc.
6.5	Sivandzi Sesikolo. Ayinakekelwe
7	Lusuku lwemhlangano lotako 7 Ingci 2007
8.	Kuvala Kwavalwa ngemthandazo

Umfundzi akanake kwekutsi tonkhe tihlokwana letisebente ku-ajenda ngito letisentjentswe emaminithini, kwenatjwa ngato.

4.11 SIHLATIYWA (IRIVYU)

Loku kusho nangabe bewufundza libhuku nobe bewubukela lifilimu, ulalele umdlalo wemoya nobe bewubukela umdlalo wamabonakhashane bese ekugcineni uyakuhlathiya ubuye ukuhlale loku lokufundzile nobe lokubonile ngenhloso yekwengeta nobe uphungule lokutsi, nakukhona.

Sihlatiwa asimumatse naku lokulandzelako:

- Sihloko selibhuku nobe lifilimu
- Lusuku lelishicilelwe ngalo
- Balingisi lamakhulu (Abangabi ngetulu kwalabane)
- Sifinyeto sesakhiwo sendzaba
- Ingcikitsi
- Imibono yakho ngalenzaba / ngalelifilimu netizatfu temibono yakho.

Sibonelo sesihlatiwa

Kumabonakhashane ngibukele lifilimu “Kwahlwa Emini” lelibhalwe nguMalambe Lelifilimu lashicilelwa bakaVukutentele nge-2006.

Indzaba yonkhe itinte elokishini laseMatsulu. Inkhosi yemaNgcamane Silwanesemhlolo, ifuna kunika indlalifa yayo Sikhuni, bukhosi balapha elokishini iMatsulu kantsi kukhona lowake wabambela bukhosi, lowo-ke nguSigubhu, losusa umbango loshisako ngobe naye bekasicotsele lesikhundla. Kutsatselwane tikhali kuze kucitseke nengati. Umbango ugijime nayo yonkhe iMatsulu kudzimate kungenelele nemakhansela emmango.

Umbhali walelifilimu usebentise sakhiwo lesihle nendzaba iyalandzeleka futsi iyafundzisa. Nobo kunjalo indzaba yebukhosi nembango wayo angeke yenteke elokishini (esikomplazi) ngobe phela lilokishi liphetfwe ngemakhansela. Lenzaba ayibe nesibekandzaba sasemakhaya lapho kuphetse khona emakhosi. Angeke inkhosi ibeke imitsetfo yetendzabuko esiveni lesiphetfwe ngemakhansela nobe naso siphetfwe bukhosi nje.

Lokunye lokungantjintjwa ngumbango lodala kucitseka kwengati. Inkinga ayisonjululwe ngaphandle kwekutsatselwana kwetikhali, kepha kuboniswane ngekuthula.

4.12 SIHLELWA (I-EDITHORIYALI)

Sihlelwa imibono letsite lebhaliwe yashicilelwa ephephandzabeni nobe kumagazini. Inhloso yesihlelwa kuveta imibono yemhleli.

Sihlelwa simumetse naku lokulandzelako:

- asikhulume ngeludzaba lolusematseni;
- asinike imibono netincomo;
- asente kwekutsi tetsamelilwati tivumelane nembono wemhleli;
- asibe nesihloko kanye nelusuku;
- asibe nesingeniso, umtimba nesiphetfo;
- asive kutsi sikuliphi liphephandzaba.

Sibonelo sesihlelwa

Inhlaba 27, 2009	
Sihlelwa	
IMALI YESONDLO SEBANTFWANA BEMANTFOMBATANA ESIKOLO SEYILONILE LASENINGIZIMU AFRIKA.	
Ipalamende yalelive laseNingizimu Afrika seyishaye umtsetfo wekutsi onkhe emantfombatana lakhulelwe, atfole bantfwana asafundza atawuholelwa imali yekondla labantfwana.	Sekubonakala shangatsi nesimilo sesive sitakuwa. Kuwa kwesimilo kufa kwesive sonkhe. Nobe sikubonga loku hulumende lakwentela bantfwabetfu, akungawahlukumeti emalungelo ebatali nabothishela. Sive asisukume siwubukisise lomtsetfo, sivete imibono leminywe yekusita labantfwana kunalendlela lengafaka bantfwabetfu nasekubulaweni nayingculazi.
Lombono ubukeka umuhle kodvwa sewuletse kukhatsateka lokukhulu esiveni ngobe emantfombatanyana lamanyenti asaya emacansini asemancane kakhulu futsi angakativikeli ngobe atsi nawo afuna lemali yesondlo ngebunyenti. Nangabe kuholwa impesheni yalabadzala, emantfombatana akalubeki esikolweni ngalelo langa. Bothishela nebatali bayakhala ngalesento.	(Liso Lesive)

4.13 I-ATHIKHELI YELIPHEPHANDZABA

I-athikheli yeliphephabhuku nobe liphephandzaba iyindlela yekuletsa lwati, ingucuko, imininingwane letsite mayelana naloko umhleli lafuna kukwendlulisa nobe lafuna kukukhangisa. Umhleli angasebentisa ifonti lehlukahlukene, imibala lehlukahlukene futsi legcamile, imidvwebo lehlukene kugcugcutela, kutsengisa umcondo lokutsite. I-athekhili yehlukaniswe katsatfu, singeniso, umtimba nesiphetfo.

Lulwimi lolusetjentiswako lufanele lubete emaphutsa elulwini, futsi luvakale mbamba.

Nasi isibonelo se-athikhili yephephandzaba:

Labatsengisa ngemtimba bangatibona seabavunwa ngumtsetfo kungasikudzala Siphumelele Bhembe	
Hulumeni angahle aluhlolisise kabanti ludzaba lwekuphasisa umtsetfo wekuhweba ngemtimba – umtsetfo longaletsa injabulo kulabo labatsengisa ngemtimba baseNingizimu Afrika. Ukhishiwe kuleliviki umbiko we-South African Law Reform Commission lophakamisa kutsi kwakhiwe i-Adult Prostitution Reform Act. Sesidze sikhatsi emacembu lamele labatsengisa ngemtimba aphakamisa kutsi kuhweba ngemtimba kube semtsetfweni kulelive NgaKholwane kulomnyaka lilunga lePalamende Vukani Zwane wetfusa labanengi lapho aphakamisa kutsi kutsengisa ngemtimba kumele kube semtsetfweni ngalesikhatsi semncintiswano we-World Cup nga-2010. Lombiko wesekelwe licembu lelimele labatsengisa ngemtimba i-Sex Worker Education and Advocacy. Umchumanisi walelicembu	Sandzile Tfwala utsite bativa baphuphuma injabulo futsi bakhululekile ngenca yekutsi ekugcineni lombiko sewugcine sewukhishiwe ngemuva kwesikhatsi lesidze cishe sibe iminyaka lesikhombisa solo balindzile. Sandzile utsite nobe kungakacaciswa kahle embikweni kutsi kumele uguculwe kanjani umtsetfo, njengobe kusesiphakamiso nje, bayakwemukela kutsi sikhatsi sengucuko sesifikile. IMIBONO P.O.BOX 27 Cape Town 2000 NOBE 7 Imbulu Street Cape Town 2000 Lucingo: (021) 752 4906

4.14 IKHOLOMU YELIPHEPHANDZABA

Kute umehluko lomkhulu emkhatsini wekhohomu ne-athikheli. Tonkhe tidzingo tiyefana Umehlukwana lokhona kwekutsi ikhohomu ayibhalwa nobe ngubani nje. Ibhala lwucucudvu lwemuntfu lonelwati ngaloko lakubhalako. Lobhala ikhohomu kufanele abe nelwati lolujulile ngesihloko latawubhala ngaso.

Sibonelo:

- Thishela angabhala ngetemfundvo
- Umlimisi angabhala ngetekulima
- Dokotela angabhala ngetemphilo njll.

Nasi sibonelo sekholomu

IMBANGELA YEKUNGAPHUMELELI KWEBAFUNDZI ETIKOLWENI	
NguGabisile Shabangu	
Lucwaningo lolwentiwe Litiko Letemfundvo luyivete ngalokusebaleni imbanga yekungasebenti kahle kwebafundzi etikolweni talapha eNingizimu Afrika. Luvete kwekutsi bafundzi labeta onkhe emalanga esikolweni, bafundziswe bothishela, mancane emafuba abo ekutsi angeke baphumelele. Luchubekile lwaveta kwekutsi bafundzi labafundziswa bothishela labayatiko imisebenti yabo batilungiselele ngembikwekungeni eklasini, banemafuba lasetulu ekuphumelela kepha labo labete bothishela mancane, futsi nobe bakhona bangatilungiseleli, angeke baphumelele. Lokunye lokutfolwe ngulolucwaningo kwekutsi bafundzi abaphumeleli kahle nangabe sikolo site umtimba webatali nemtsetfo locinile wekuphuma nekungeni kwebafundzi nebafundzisi etikolweni	Bafundzi labahlala balambile angeke basebente kahle, bahlala njalo bangaphumuleli emisebentini yabo. Bafundzi bayakhutsatwa kwekutsi bahlale basemaklasini ngaso sonkhe sikhatsi bafundze, bafundziswe bothishela ngaso sonkhe sikhatsi njengobe bagunyatwe ngumtsetfo weLitiko Letemfundvo. Batali nabo bayakhutsatwa kwekutsi bafake ligalelo ekufundzeni nasekufundzisweni kwebantfwababo. Nakungentiwa loku, sibalo sekungaphumeleli kwebafundzi etikolweni singehla kakhulu.

4.15 IBHROSHA

Ibhrosha libhukwana nobe iphamflethi lekunika lwati mayela nemkhicito, imisebenti letsite nobe emaholideyi.

Caphela naku lokulandzelako nawubhala ibhrosha:

- Emaphutsa anobe nguluphi luhlobo akemukelwa;
- Setfulo asijabulise futsi sihehe;
- Imibala lesetjentsiwe ayibe mihle ihehe futsi.

Sibonelo:

Usebentela inkampani yetekuvakasha. Bhala ibhrosha letawunikwa tivakashi letivakashela indzawo yangakini.

Naku lokungakusita nawubhala ibhrosha yaloluhlobo lolungehla:

- Iphrovinsi lewuhlala kuyo;
- Lidolobha lakini
- Sikhumulo setindiza;
- Ikhashane kangakanani naselwandle;
- Tilwane nalokumilako;
- Tindzawo letidvumile tekukhibika nekungebeleka;
- Iklayimethe;
- Tifo njengamalaleva, ikholera, umtfundzangati njll
- Lizinga lebugebengu. Njll

Sibonelo Sebhrosha

SIFUNDZA SASEMPUMALANGA Sitfombe FIKA UTEWUBONA BUHLE BEMVELO	LAPHO SIFUNDZA SIKHONA IMpumalanga isemkhatsini weMozambiki ngasempumalanga, iLimpopo nganenyakatfo, iKwaZuluNatal ngaseningizimu iGauteng ngasenshonalanga. Idvutane neLwandlekati LwaseNdiya. IKruger International Airport ingemakhilomitha langema-35 kusuka eNasipoti. Kunemabhasi nemathekisi. Tindiza tinyenti. KUSHISA NEKUBANDZA Kuyashisa ehlanzeni kantsi kupholile enkhangala. Imvula ina ehlobo, busika buyabandza. TILWIMI Kukhulunywa Siswati, siZulu, siNdebele, Xitsonga, Singisi neSibhunu	EMADOLOBHA Lidolobha lelikhulu yiNasipoti. Akhona lamanye lanjenjenge- Malahleni, iBarberton yindzawo yeligioide, iSecunda lenesiphehlagezi nalamanye. TINDZAWO TEKUKHIBIKA NEKUVAKASHELWA E-Kruger National Park kunetilwane letinkhulu naletincane, sibonelo, emabhubezi. Kumila tihlahla netimbali temvelo njengeBaobab netimbali njenge- Barberton Daisy nalokunye. LETINYE TINDZAWO LETIKUTJABULISA NEKUNGCEBELEKA God's Window, Sudwala Caves, Potholes, Loskop Dam, TSB ,Bridal valley naletinye.	TEKUPHEPHA NEKUVIKELWA TICINILE TIFO Tifo letetfusako kute. Malaleveva uyatfolakala ngasenyakatfo njengaKa Sikhukhuza. Umtfundzangati uyahlupha nangabe kugezwa emfuleni IMINININGWANE YEKUTSINTSANA 3 Emganwini Street Nelspruit 1200 NOBE Tsintsana naTsembani Zwane Lucingo (013) 752 5084 Makhalekhukhwini 083 600 0937
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Lesinye sibonelo sebhrosha

UMHLAHLANDLELA SCHOOL OF EXCELLENCE

Sitfombe

UYINI?

Umhlahandlela School of Excellence sikolo lesitimele, lesatiwa kakhulu ngemiphumela yaso lemihle yakaMatikuletjeni kuto tonkhe tikolo Ehlanzeni. Sinemlandvo lomuhle Ehlanzeni ngekuba nato tonkhe tidzingo tekufundza nekufundzisa.

TIFUNDVO

Lesikolo ngiso sodvwa lesifundzisa tonkhe tifundvo kuleifundza. Sifundzisa ngato tonkhe tilwimi.

BOTISHELA

Sinetincucudvu tabothishela lesitigcabha ngabo. Bothishela bawati kakhulu umsebenti wabo. Baneticu. Bafundzi betfu basezingeni lelisetulu kantsi nabo baligcabho letfu

TEKUPHEPHA

Tekuphepha ticinile. Sinemahhositela emantfombatana nebafana lehlukene.

IMALI YESIKOLO

Imali yesikolo iphasi kakhulu. Nyakenye lesikolo sikhicite 100%.

KUCELA ISIKUNDLA

SEKUFUNDZA

Ungatfumela incwadzi yekucela sikhundla sekufundza kumphatsisikolo ngalendlela: Umhlahandlela School of Excellence P.O.BOX 50 Nelspruit 1200

SITFOLAKALA KUPHI?

7 Mahamba Street Nelspruit 1200

NOBE

Tsintsana naTsembani Ntuli ngalendlela: Lucingo: (013) 752 5084 Makhalekhukhwini 083 3012 964

5 EMATHEKSTHI EMIBHALOMBIKO LEMIFISHA

5.1 SIKHANGISO

Yindlela lesetjentiswa kakhulu bosomabhezini labancane nalabakhulu, kuheha ummango ngemikhicito yabo. Sikhangiso siyaheha sigcizelele, futsi siyayifaka nenkhulumo leyimfundzisolite nalehungako.

Tiyehluka tikhangiso, kungaba temsakato., temaphephandzaba, temisebenti,emabhange, titolo, tetigitjelwa, tabomabonakudze naletinye letinyenti. Kusetjentiswa lulwimi loluhhungako, loloumnandzi lolushelelako kute emakhasimende atewugijima angashiywa.

Kusetjentiswa emagama lamakhulu nalamancane nalahlukahlukene kudvonsa emehlo ebatsengi. Kubalulekile kutsi umfundzi nakasibhala, ati kutsi sicondziswe kutiphi tetsamelilwati labadzala, labancane, labadvuna, labasikati nobe lusha jikelele ngekweluhluka njalonjalo.

Sikhangisi asibe naloku lokulandzelako:

- Asihehe
- Asigcame
- Asisebentise lulwimi loluhhungako
- Asihambisane nenjongo netetsamelilwati

Sibonelo sesikhangiso:

I-"OMO!!"

I-OMO ineligwebu lelinemandla ekususa ngisho nalenematfutsa insila. Yehluka nekungcola! Sikhatsi sekutsi nawe ubukeke umuhle emmangweni sesifikile. Ngabe kambe usalindzeni sesikhona kakho? **I-Omo** inetitsako bewusolo utilindzele!! Wonkhe umhlaba ubabata emandla e-Omo langummangaliso njengemandla endlovu. **I-Omo!!!-Omo!! I-Omo!!** Ngiyo-ke leyo!

Seyifikile!!! Emanani etfu aphasi kakhulu. Libhokisi lelikhulu le-Omo libita R12,00 kuphela. Ungatiwinela ngisho nemoti!! Sivakashele kaMatitapele! Kamahhala hha!!

Gucukela ku-OMO! Akukho NAKUNYE KUNGCOLA LOKWEHLULA I-OMO! I-OMO ingu-GO emhlabeni wonkhe jikelele. Vuka wetsembe i-Omo. Khumbula kutsi kubamba letingelako, lengatingeli idla emajwabu. Vakashela sitolo sangakini nyalo!!

Sitfolakala enombolo 7 Mahushu Street, Hazyview
Lucingo: (013) 753 0419

Lesinye sibonelo sesikhangiso:

ASITFUTSANE

TEKUTFUTSA!!!

FIKA UPHEPHILE LAPHO UYA KHONA

NATI TIGITJELWA MBAMBA LETAKHELWE WENA !!!

Hamba natsi sikuyise lapho uya khona siphindze sikubuyisele emuva ngemanani laphasi kakhulu, mahhala hha!!!

Phakamisa lizinga lemphilu yakho ngekusebentisa tigitjelwa tetfu! Hlakanipha!!

Asitfutsane ungumngani wakho lowetsembekile, nawe tsembela kuye ngato tonkhe tikhatsi, ungagudluki. Vuka uyibambe!! **Fika ngesikhatsi emsebentini.**

Vakashela tonkhe tindzawo lofuna kutivakashela ngaphandle kweluvalo. Kute longakwentela konkhe loku ngaphandle "Kwa-Asitfutsane." **Ukhokha kancane**, wentelwe lokungetulu kwelinani lolikhokhlile. Usafunani lokunye??

Lithikithi lenyanga libita R30,00. Ngumahhala hha!!

Walala wasala. Vuka sikhatsi sisekhona.

Sifonele! 083 035 4920 25 Themba Street Kamachekeza, eNasi 1340. Sitsintse!

5.2 IFLAYA

Yini iflaya ?

- Iflaya lipheshana leliba neminingwane ngetintfo letitsite letiphatselene nemuntfu lowenta lokutsite.
- Iflaya ngulelipheshana loniketwa lona emigwacweni nawuhamba kungaba sendleleninobe emerobothini kantsi futsi liyaphoswa nasemakhaya ngenhloso yekuletsa lwati lolutsite emmangweni.

Lokubalulekile ngeflaya: Bona sibonelo saDokotela Mavuso.

- Iflaya isivetela ngodokotela lowelapha ngesintfu kanye netifo latelaphako
- Iveta indzabuko yalowo muntfu neticu takhe
- Inemingwane lemayelwana nelucingo nelikheli lakhe
- Kuveta nemali lekhokhwako nawuyobonana nalowo muntfu.
- Iflaya ivamise kubhalwa ngemibalo legcamile

Sibonelo :seflaya

DOKOTELA MAVUSO

Umelaphi lowetfwaswa elwandle welapha tonkhe tifo letindzala kanye naletisandza kuchamuka lapha eNingizimu Afrika abuye acatulule tinkinga bantfu labagulako labavamise kubukana nato. Lucucudvu lwadokotela mbamba!

Nawe angakusita kakhulu etinkingeni lewubukene nato. Tivete ngobe lusito selufikile lapho uhlala khona emnyango wakho! Vuka jaha! Vuka ntfombi! Bumnyama bendlulile sekubusa kukhanya!! Angakusita nakuletifo letilandzelako:

1. Sifo sekuwa
2. Sifo semehlo
3. Umdlavuta
4. Sifo sengculazi
5. Inyongo

Vakashela : 10 Anderson Street No.2 Mkholo Site
Nelspruit

5.3 IPHOSTHA

Iphostha liphepha lelikhulu lelinamatseliswe etulu etindzaweni lapho kuvama kuba nebantfu labanengi khona kute bonkhe bayibone kahle. Iphostha isetjentiselwa ekukhipheni imilayeto lenhlobonhlobo lefaka ekhatsi imcimbi lemikhulu leyenteka emmangweni. Emacembu embangave/epolitiki ayayisebentisa iphostha nakakhankhasela lukhetfo

Iphostha kufanele ime ngaloluhlobo lolulandzelako:

- Ihehe emehlo emfundzi
- Umfundzi akwazi kuyifundza asebucadlwana
- Umlayeto wayo ucondzengco

“INTSANDVO YESIVE SASENINGIZIMU AFRIKA”

LUKHETFO LWEMAKHANSELA AKAMASIPALATI

Hlakaniphani! Sukumani!

Niyewuvotela licembu lenicabanga kutsi litawufeza emaphupho netidzingo tenu

**Cabangisisa ngembikwekuvotela licembu lakho!!
Angeke utisole!**

**Ungakhohlwa timphisi letigcoke tikhumba tetimvu
letitsi tifuna kukusita kantsi tifuna kugcwalisa tisu
tato.**

Likusasa lakho lisetandleni takho!!!

“Intsandvo Yesive” ilwa nalokhu:

- **Nelukhwabaniso ibuye**
- **Iphakele tinsita temmango ngendlela lefanele.**

•

Lusuku: 29 Kholwane 2010

Sikhatsi: 09H00

Indzawo: Enkhundleni Yetemidlalo Kamhlushwa.

Ungalivakashela futsi lelicembu enombolo 25 Shongwe Street Kamhlushwa.

Lucingo: (013) 759 0045

Makhalekhukhwini : 072 456 7309

Sihlala sikhona kusukela ngeMsombuluko kuze kube nguMgcibelo.

Tikhatsi tekusebenta: UMsombuluko – kuLesihlanu 08H00-18H00

UMgcibelo: 08H00 – 14H00

5.4 IDAYARI / LIBHUKUMALANGA-ONKHE

Idayari icuketse loko umuntfu lakwentako ngelilanga, ngeliviki, ngenyanga nangemnyaka wonkhe Kubhalwa lokubalulekile umuntfu latakwenta ngaleso sikhatsi nangalelo lilanga.

Sibonelo 1

MABASA 2010
Lesibili 10
09H00 Ngitawucela imvumo kuthishela yekuyewubonana nadokotela wematinyo
10H00
11H00
12H00 Ngitawunika thishela umsebenti wami welucwaningo.
13H00 Ngitakuya kadokotela wematinyo
14H00 Ngitakube ngikakodotela wematinyo
15H00 Ngitakube ngiya ekhaya ngibuya kadokotela wematinyo
16H00
17H00 Ngitakube ngipheka / ngisetinkhomeni
Lesitsatfu 11
08H00 Ngitakube ngibhala sivivinyo sesibili
09H00
10H00
11H00 Ngitakube ngisecenjini lebafundzi benkhulumomphikiswano yeSiswati
12H00
13H00 Ngitakube ngisematjenimabhuku / ngiselayibhrari
14H00

Sibonelo 2

KHOLWANE 2010							
Sikhatsi	Lis.	Ums.	Les	Lesits.	Lesine	Lesihl.	Umgc.
7h00-8h00			1	2	3 kubuyeketa temibhako	4	5
8h00-9h00	6	7	8	9	10	11	12
9h00-10h00	13 Lisontfo lemasundvu	14	15 Kuvulwa tikolo	16	17 Inkhuluma- mphikiswan o	18	19
10h00-11h00	20	21	22	23 Sivivinyo sesitsatfu	24	25	26 Kubuyeketa tinkondlo
12h00-13h00	27 Umbha- bhatiso	28	29	30 temlomo	31		

5.5 LIPHOSIKHADI.

Liphosikadi likhadi lelisetjentswa nakutfunyelwa imibiko/umlayeto ngeliposi. Umbiko utfunyelwa ngelikhadi, likhadi liposwa linjalo, imvilopho ayisetjentiswa. Ingaba netikhala letimbili, lesinye siba nelikheli lesinye kubhalwe umbiko/umlayeto. Umlayeto awubi mudze njengasencwadzini, kodvwa uyafinyetwa.

Lokubalulekile ngeliposikhadi

- Likhadi leliba nendzawo lefuna sitembu.
- Liya kubani? Libuya kubani ?
- Kusetjentiswa inkhulumombiko.
- Akubhalwa tintfo letiyimfihlo.
- Indzawo lapho liya khona.
- Umbiko awube ngulofinyetiwe.

Ungabafumelela bantfu liphosikhadi nangabe ufuna:

- kubamema;
- kuhalalisela;
- kubakhumbuta;
- kubakhutsata;
- kuveta luvelo njll

Sibonelo sePhosikhadi

Siphelile Sihambe kahle nasita lapha Ethekwini, asati kutsi nine nisele njani lapho ekhaya. Sifike eKing Shaka International Airport sakhandza imoti lesilandzile vele seyikhona. Phela bengishaywa luvadlwana ngobe sengikhumbule tindzaba tabotsotsi lesifundza ngato emaphepheni kantsi ngesaba lite mntfwanamakhe ngobe lomshayeli bekuyimvu yenkhosi nje. Ngicela ungibekela kahle i-albhamu yetitfombe tami, ngiyikhohlwe ekamelweni laSiphiwe. Kantsi kumnandzi kangaka kuntjuza emoyeni ngendiza? Ngibhala nje ngibuke lwandle netimanga talo mntfwanamake. Ngitakucocela kahle mhlazana ngibuya lapho ekhaya. Bakhonte bonkhe. Phumzile.	Siphelile Malambe Sibukosetfu Secondary School P.O.BOX 119 Sand River 1251
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5.6 LIKHADI LESIMEMO

Likhadi lesimemo alibe naloku loku lokulandzelako:

- Akusetjentiswe inkhulumombiko.
- Alivete ligama lemcimbi.
- Bamemnywa nalabamemako ababhalwe ngalokugcwele.
- Indzawo lapho umcimbi utawubanjelwa khona.
- Lusuku nesikhatsi semcimbi.
- Tembatfo
- Imininingwane yekuchumana.

Sibonelo selikhadi lesimemo

SIMEMO SEMSHADO WANHLANHLA NA SIBONGILE

UMnumzane naNkhosikati Sibeko bamema uMnumzane naNkhosikati Nkhosi emshadweni wendvodzana yabo yekucala, **Nhlanhla** lotawube ahlanganiswa ngekwemtsetfo nedvodzakati yaMnumzane naNkhosikati Tsabedze, **Sibongile**, losakhamuti saseLigogodo.

Umcimbi uhlelwe ngalendlela:

Lusuku: 15 Lweti 2009

Indzawo: Ligogodo

Sikhatsi:

Inkonzo: Insimbi yelishumi ekuseni.

Kutakuba nelidzili emuvakwenkonzo

Makoti utawemukelwa kusihlwa.

Kugcoka: Temdzabu

.

Imphendvulo: Tsintsana nanaba labalandzelako ngekuphutfuma ngembikwemhlati-20 kuMphala 2010:

Sibusiso Mhlongo:

Lucingo: (013) 751 3470 Makhalekhukhwini 083 123 7645

Lomakhisimisi Khumalo

Lucingo: (013) 751 3470 Makhalekhukhwini 072 723 7695

Lesinye sibonelo sesimemo

Bafundzisi, batali kanye nebafundzi besikolo **saseMjindini High** bamema sikolo sase**Funwako** kanye nebatali baso kwekutsi sibe khona emcinjini wekugubha kwaso iminyaka lengemashumi lamabili seloku saba khona. Kutawube kunetitatanyiswa letitawube tvela Etikweni Letemfundvo neMeya nemakhansela laphetse Masipalati waseMjindini. Inkhulumo sitayetfulelwa nguNkhosatana G.N.Mavayeya longumhloli wetikolo talapha Emjindini. Umculo sitawuphiwa iBlack Mambazo kanye naBrenda.

Lomcimbi uhlelwe ngalendlela:

Lusuku: 22 Ingci 2010
Indzawo: Emjindini High School
Sikhatsi: 10H00
Tembatfo: Imvunulo yeSiswati

Ekupheleni kwalomcimbi kutakuba nendumezulu yetoso ngoebe kutakube kuhlatjwe tinkhomo letimbili. Nite netitja tekudlela bekunene.

Siphendvule ingakapheli inyanga yeNhlaba.

Tsintsana nanaba labalandzelako:

Sibongile Dladu Makhalekhukhwini: 082 651 7492
Mandla Dlamini Makhalekhukhwini: 072 651 7490

5.7 TINKHOMBANDLELA

Umngani wakho lobuya eJozi lota emcinjini wakho wekubungata ticu tebudokotela wati indlela leta kini kigcina edolobeni laseNasipoti. Wena-ke mlayele indlela kusuka eShoprite, kutewungena Kanyamazane lapho umcimbi ukhona.

Sibonelo setinkombandlela

- Nawusuka eShoprite eNasipoti, tsatsa umgwaco i-N4 ubheke emphumalanga.
- Utakwengca-i-KFC esandleni sekudla.
- Yengca emarobothi
- Yengca iCrocodile Valley.
- Chubeka uze uyofika lapho kunetimakethe “iVukutimele”, esandleni sebuncele.
- Tsatsa umgwaco longenela esandleni sasekuncele.
- Yendlula libhuloho leliseMgwenya.
- Phambidlana utawutfolela imphambanandlela.
- Utawubona inkhomba yaKanyamazane lengenela ngasesandleni sekudla lengu-R41
- Landzela lomgwaco i-R41 wengce elokishini laseTekwane
- Utawuchamukela emitini lomukhulu waKanyamazane.
- Uma ufika emarobothini, tsatsa umgwaco longenela esandleni sasekuncele.
- Yendlula ligalaji.
- Yengca luchungechunge lwetitulo esandleni sasekuncele.
- Egalaji lelingenhla utawungena emgwacweni longenela esandleni sekudla.
- Jikela esandleni sebuncele uhambe njalo wendlule liphosi.
- Utawubona lihholo lelikhulu laKanyamazane

Lesinye sibonelo setinkombandlela

Tinkhombandlela nawusuka esiteshini semaphoyisa enasipoti uya esibhedlela ithemba

- Tsatsa nangu umgwaco lekutsiwa yi-R40, uchubeke ngawo njalo.
- Utakweca emarobothi lamabili.
- Jikela ngasekudla erobothini lekucala, bese uyachubeka njalo.
- Nawengca sitolo sakaMavukavuka esandleni sekuncele, utawubona lisilaha, yengca lapho.
- Chubeka njalo, ungajiki ndzawo uze ufike kaNtwanasi lapho umgwaco wehlukana khona kabili.
- Tsatsa loya ngasekudla.
- Yendlula lihhotela i-Town Lodge.
- Chubeka njalo uze ufike e-Engen garaji, yengca kancane uze ufike erobothini.
- Tsatsa umgwaco Imphala ngasekuncele uchubeke ngawo.
- Sakhiwo lesikhulu lesimhlophe lotasibona ngasekudla ngiso-ke sibhedlela iThemba.
- Ngena esangweni lelibhalwe kwekutsi "SIBHEDLELA ITHEMBA SIYAKWEMUKELA."

5.8 TICONDZISO

Loku kusho inchubo yekutsi lokutsite kwentiwa kanjani. Singasho futsi kutsi loku kusho iresiphi yekwenta lokutsite.

Sibonelo seticondziso

KWENTA LITIYA

Titsako

- Emakhambi elitiya
- Shukela lomhlophe noma lobovu
- Lubisi
- Ilita yemanti

Indlela yekwenta

- Bilisa emanti ngelgedlela.
- Kufanele uwasebentise lesi sikhatsi uma acedza kubila.
- Cala ngeku faka licembe linye leliya enkomishini bese ufaka shukela.
- Tsela lamanti labilako.
- Tamatisa. Kuhlenganise bese ufaka lubisi kutamatise futsi.
- Khipha lelicembe leliya bese uyalinatsa.
- Ungalinatsa lodvwa, ngabhatata, ngesinkwa nobe emakhekhe.

Lesinye sibonelo seticondziso

KWENTA SINKHWA SEMMBILA

1. Titsako

- Ummbila lomanti
- Sawoti
- Emantongomane lamanti

2. Indlela yekwenta

- Sila/gaya ummbila lomanti ngesilingasiso losifunako. Faka emantongomane lalingana tinkhomishi lemtibili bese uyakusila kanye kanye nalommbila lomanti.
- Faka ummbila lomanti longakasilwa bese kuyabila. Faka lenhlama ukale inkomishi yinye emacembeni emmbila. Asiphekwe size sivutwe

5.9 IFEKSI

Lolu luhlobo lwekutsintsana lolusheshisako lapho liphepha lelinemlayeto lifakwa emshinini, bese umlayeto ubhalwa ephepheni kulomunye umshini lonenombolo yefeksi lapho umbiko kufanele uye khona. Imilayeto leyimfihlo ayitfunyelwa ngefeksi.

Ifeksi iba nalemininingwane lelandzelako:

- iya kubani;
- ibuya kubani;
- inemakhasi lamangaki;
- umlayeto;
- lusuku.

Sibonelo.

SIMTFOLILE SENIOR SECONDARY SCHOOL

LUSUKU : 23 Bhimbidwane 2010
IYA KU : Simangaliso Mkhonta
INOMBOLO YEFEKSI : (01 3) 467 5398
IBUYA KU : T.Z. Bhembe (Thishelanhloko)
LUCINGO : (017) 330 5679 NOBE 072 703 5093

UMLAYETO:

Fika ngalokukhulu kuphutfuma ngobe sikhala sakho sekufundza kulesikolo sesivulekile. Ungakhohlwa timphahlamfutiselo nemali yekubhalisa lengemarandi langema- 20. Sikolo sicala ngelihora lesikhombisa ekuseni. Nawungefiki kuze kuphele emalanga lasihlanu, sitawutsatsa kutsi sikhala sekufundza kulesikolo awusasidzingi, ngako-ke sitawunikwa lomunywe lofake sicelo. Tincwadzi tekufundza utawunikwa nangabe ungumfundzi lowemukelwe ngalokusemtsetfweni kulesikolo.

Ngiyabonga.

Linani lemakhasi: 1

******(Kwandziswa lwati. Angeke kubutwe eluhlolweni)

5.10 KUGCWALISWA KWELIFOMU

Lifomu lipheshana lelinetikhala letigcwaliswako ngobe kufuneka imininingwane letsite. Tinengi tinhlobo temafomu letigcwaliswako. Kukhona emafomu ekucela umsebenzi, ekukhipha imali ebhange, ekufaka imali ebhange, ekucela tikhala tekufundza, njalonzalo. Kubalulekile kutsi lowo logcwalisa lifomu anike imininingwane yakhe lelinciso, angashiya tikhala.

LIFOMU LEKUCELA UMSEBENTI					
A. SIKHALA SEMSEBENTI					
Sikhala semsebenzi lofaka sicelo sakho kuwo (Njengobe sivele esikhangisweni)			Litiko elikhiphe sikhangisi		
Umchumanisi We-2010			Litiko Letemidlalo		
Inombolo yesikhala semsebenzi (Njengobe ibhalwe esikhangisweni)			Ungacala nini kusebenta nangabe kungaba nguwe lonikwa lomsebenzi?		
MPK /2/2010-5			Nobe kunini		
B. IMINININGWANE YAKHO (Nangabe ufake nencwadzi yekutichaza/umandvophilo lenayo yonkhe lemininingwane lelandzelako, ungayigcwalisi lencenye lelandzelako)					
Sibongo		Sibiya			
Emagama akho laphelele		Lomakhisimusi, Ntfombifutsi			
Lusuku lwakho lwekutsalwa		29 Kholwane 1984			
Inombolo yakho yamatishi		8407294759089			
Buhlanga	Lompisholo x	Lomhlophe	Likhalathi	Wemdzabu waseNdiya	
Bulili	Umsikati x	Umdvuna			
Ukhubatekile yini?	Yebo x	Cha			
Usakhamuti saseNingizimu Afrika?	Yebo x	Cha			
Nangabe utshi cha, nika buve bakho (uwakuphi?)	--				
Unayo yini imvume yekusebenta nekuhlala kulelive?	Yebo x	Cha			
Sewake watfolwa yinkantolo unelicala lekwephula umtsetfo nobe wacoshwa emsebenzini?	Yebo	Cha x			
C. SINGACHUMANA KANJANI NAWO?					
Lulwimi lesingachumana ngalo					
Tinombolo telucingo longatfolakala kuto ngetikhatsi temsebenzi		(013) 752 5194			
Indlela lesingachumana ngayo		Incwadzi	I-imeyili x	Ifeksi	
Likheli/i-imeyili/ifeksi lesingakuchumana ngalo/ngayo		t.sibiya@voda.com			
D. EMAZINGA EKUKHULUMA, KUFUNDZA KANYE NEKUBHALA TILWIMI LOTATIKO. Khetsa emagameni. (emalengiso ,kuhle ,kabi)					
Emazinga	Bhala tilwimi lotatiko				
	Siswati	Singisi	Xitsonga		
Kulukhuluma	Emalengiso	Emalengiso	Kuhle		
Kulufundza	Emalengiso	Emalengiso	Kuhle		

Kulubhala	Emalengiso	Emalengiso	Kuhle			
E. LIZINGA LEMFUNDVO YAKHO (Nangabe ufake nencwadzi Yekutichaza/umlandvompilo lenayo yonkhe lemininingwane lelandzelako, ungayigcwalisi lencenye lelandzelako)						
Ligama lesikolo		Libanga lekucina lewaphumelela kulo			Umnyaka lowacedza ngawo	
Khumbula		Libanga 12			Ingongoni 2002	
Imfundvo lephakeme (Gcwalisa uvete tonkhe tiku lowatitfoli esikhungweni ngasinye)						
Ligama lesikhungo Semfundo		Ticu lowatitfoli			Umnyaka lowacedza ngawo	
UNISA		B.A			Ingongoni 2006	
Ticu lotentako njengamanje						
Ligama lesikhungo semfundvo		Ticu lotentako			Umnyaka lohlose kucedza ngawo	
University of Johannesburg		Tekuvakasha			Ingongoni 2011	
F.IMISEBENTI LOSEWAKE WAYENTA/UMSEBENTI LOWENTAKO (Nangabe ufake nencwadzi yekutichaza lenayo yonkhe lemininingwane lelandzelako, ungayigcwalisi lencenye lelandzelako)						
Umcashi	umsebenti lowentako	Wacala nini?		Wagcina nini?		Kwaba yini imbangela yekuyekela kwakho?
		Inyanga	Umnyaka	Inyanga	Umnyaka	
Protea Hotel	Kwemukela tivakashi	Ingci	2007	--	--	--
Nangabe wake wasebenta kunobe nguliphi Litiko laHulumeni, ngabe tikhona yinifu tintfo letingenta ungabe usacasheka?					Yebo	Cha X
Nangabe utsi yebo, nika ligama leLitiko lowabe usebenta kulo.					--	
G. EMAGAMA EBANTFU LABANGAFAKAZA NGawe						
Ligama nesibongo		Budlelwano bakho naye			Tinombolo telucingo langatsintwa kuto ngesikhatsi semsebenti	
1. Sifundza Z.K		Umcondzisi wase-Protea Hotel			(013) 750 4081	
2. Shabangu M.B		Thishelanhloko waseKhumbula			(013)751 8769	
Sibopho						
Ngiyafunga ngiyagomela kutsi ngekwati kwami lwati lengilunikile luphelele futsi luliciniso. Ngiyati kutsi nangabe kwenteka kutsi kube khona lwati lengilufakile lelingasilo liciniso, sicelo sami sitakucitfwa ngisho nobe umsebenti ngiwutfolile, ngibukane nengalo yemtsetfo nangabe kunesidzingo.						
Isayinwe ngu : <i>Sibuya L.M.</i>				Lusuku: 25 Indlovana 2010		