EMIS NUMBER									

education
Department:
Education
REPUBLIC OF SOUTH AFRICA

ANNUAL SURVEY
Ordinary Schools
2010

SCHOOL NAME

TO BE COMPLETED BY ALL PUBLIC AND INDEPENDENT ORDINARY SCHOOLS ONLY
ALL INFORMATION TO BE PROVIDED AS AT 2 MARCH 2010

The Annual School Survey for Ordinary Schools is the most important source of information regarding the situation at your school. The information collected will contribute to the Education Management Information System (EMIS) of the province and will be of assistance in the management, administration and governance of schools, including the supply of school resources to schools.

DECLARATION

I ,……., principal of ……..……
fully understand the provision made in the South African Schools Act No. 84 of 1996 (Section 59 (1) and (2) and Section 16A (2)(g)), which stipulates that every school ***must*** *supply such information about the school as is reasonably required by the Head of Education.*

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

Principal:

...…….....	..…….....…….....	.....
Surname and initials	Signature	Date

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete

Educational Manager:

……	..…….....…….....	.....
Surname and initials	Signature	Date

.....
Designation

NB: Education manager refers to an official who functions at the level of administration between schools and the provincial head office. This manager may function at regional, district, circuit or ward level.

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PROVINCE CODE *(Please select the code provided below)*

Provincial codes		
Code		**Province Name**
1	=	Western Cape
2	=	Eastern Cape
3	=	Northern Cape
4	=	Free State
5	=	KwaZulu-Natal
6	=	North West
7	=	Gauteng
8	=	Mpumalanga
9	=	Limpopo

1 GENERAL INFORMATION

1.1	**School name**	

1.2 Postal Address

Enter the postal address under the relevant Address Type in either Section A or B.
Only complete Section B: 1.2.6 to 1.2.9 if the physical address is the postal address.
(Post office: complete only if either PO Box , P/Bag or SAPO village has been selected)
(Town/City: complete only if street address or Building address has been selected)

A.	**Post Office postal address**	
1.2.1	**SAPO* Village**	
1.2.2	**PO Box**	
1.2.3	**Private bag**	
1.2.4	**Post Office**	
1.2.5.	**Postal Code**	
B.	**Physical Address as postal address**	
1.2.6	**Building**	
1.2.7	**Street Address**	
1.2.8	**Town or City**	
1.2.9	**Postal code**	

***SAPO** = South African Post Office*

1.3.1	**Telephone Number: 1**	
1.3.2	**Telephone Number: 2**	
1.4	**Fax Number:**	
1.5	**Principal's home telephone:**	
1.6	**Principal's cell phone:**	
1.7	**E-mail**	
***1.8.1**	**Does your school have multi-grade classes** [**1=**yes; **2=**no]	
1.8.2	**If yes, how many multi-grade classes does your school have?**	

***Multi-grade classes** =These are classes where learners from more than one grade are taught in the same classroom at the same time.*

1.9	**Does your school have double shifts?** [**1=**yes; **2=**no]	

***Double shift =** Occurs where there are not enough classrooms to accommodate all learners. The school day is divided into two sessions and the learners are divided into two groups, who are taught by the same educators and principal.*

***1.10**	**Platooning schools** (This question must only be answered by schools that are platooning at another school and NOT by the hosting school.) (*Please leave the blocks below blank if this question is not relevant to your school)*	
1.10.1	Provide the name of the host school in the blocks below	
1.10.2	Provide the EMIS number of the host school	

***Platooning =** Two schools, with different learners, staff and principal, use the same building at the same time.*

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2 SCHOOL ICT Information

2.1	Number of computers currently used by the school for administration and management	
2.2	Number of computers currently used by the school for teaching and learning	
2.3	Access to Internet on the school site [1=Yes; 2=No]	

NOTE: If a particular grade is NOT offered at your school, place an X in the NOT APPLICABLE row for that grade. Do not enter any learner numbers nor total for a grade not offered at your school.

If your school does offer a particular grade, but there are no learners for either the Male or Female gender, then enter 0 for the relevant gender. e.g. If your school has only Female learners in Grade 5 then enter 0 under the Male row in the Grade 5 column and the correct number of Female learners in the Female row for Grade 5. Include the total.

3 LEARNER INFORMATION

THE FOLLOWING TABLES PERTAIN TO LEARNERS WHO ARE ENROLLED AT THE SCHOOL THIS YEAR.

3.1 Number of LEARNERS enrolled at the school during the current academic year according to grade and gender (Learners may NOT be double-counted)

Gender	Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
Not Applicable									
Male									
Female									
Total									

Gender	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total
Not Applicable							
Male							
Female							
Total							

Pre-Grade R = *Learners that are not yet in Grade R.*
Grade R = *Learners in the grade before Grade 1.*
Other *= Learners not grouped in any of the grades provided*
Not Applicable = *the Grade is not offered at your school*

3.2 Number of learners enrolled in Grade 1 for the first-time (new intake), by gender and year/age of birth
(Include only those learners who are enrolled in Grade 1 for the first time and who have never before been in a Grade 1 class at any other education institution)

Gender	≥2007 (≤3yrs)	2006 (4yrs)	2005 (5yrs)	2004 (6yrs)	2003 (7yrs)	2002 (8yrs)	2001 (9yrs)
Male							
Female							

Gender	2000 (10yrs)	1999 (11yrs)	1998 (12yrs)	1997 (13yrs)	≤1996 (≥14yrs)	Total
Male						
Female						

3.3	Number of Grade 1 learners who have attended Grade R in the previous year	
	Male	Female

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3.4	Number of learners who are repeating a grade this year (*If your school does not offer a grade, please mark not applicable. If there no repeaters in a grade, please enter zero (0)*)								
Gender	**Pre-Grade R**	**Grade R**	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**	**Grade 5**	**Grade 6**	**Grade 7**
Not Applicable									
Male									
Female									
Total									

Gender	**Grade 8**	**Grade 9**	**Grade 10**	**Grade 11**	**Grade 12**	**Other**	**Total**
Not Applicable							
Male							
Female							
Total							

Pre-Grade R = *Learners that are not yet in Grade R.*
Grade R = *Learners in the grade before Grade 1.*
Other *= Learners not grouped in any of the grades provided*
Not Applicable = *the Grade is not offered at your school*

3.5	Number of CLASSES for each grade (*This table must NOT be completed for multi-grade classes*)								
Pre-Grade R	**Grade R**	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**	**Grade 5**	**Grade 6**	**Grade 7**	

Grade 8	**Grade 9**	**Grade 10**	**Grade 11**	**Grade 12**	**Other**	**Total**

Class: A group of learners/students who are taught together.

3.6	**What is the standard annual (school) fee per learner for the current academic year?** (Exclude rebates for more than one learner in a family or discounts for early payment, etc.) **(RAND ONLY)**							
Pre-Grade R	**Grade R**	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**	**Grade 5**	**Grade 6**	

Grade 7	**Grade 8**	**Grade 9**	**Grade 10**	**Grade 11**	**Grade 12**	**Other**

3.7	LEARNER MIGRATION	
Specify the number of learners from various provinces and other countries that have registered at your school for the first time this year and who have never been registered at any school in **YOUR PROVINCE** before.		**TOTAL**
Eastern Cape		
Free State		
Gauteng		
KwaZulu-Natal		
Limpopo		
Mpumalanga		
Northern Cape		
North West		
Western Cape		
Other countries: Specify		
TOTAL		

3.8	HOSTEL BOARDERS		
3.8.1	**Does your school have any hostels for learners?** **[1=yes; 2=no]**		
Specify the number of learners per province that reside in your hostel/s		**MALE**	**FEMALE**
Eastern Cape			
Free State			
Gauteng			
KwaZulu-Natal			
Limpopo			
Mpumalanga			
Northern Cape			
North West			
Western Cape			
Other countries: Specify			
TOTAL			

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3.9 Number of learners according to population group, gender and grade (Learners may NOT be double-counted)

Grades	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Pre-Grade R												
Grade R												
Grade 1												
Grade 2												
Grade 3												
Grade 4												
Grade 5												
Grade 6												
Grade 7												
Grade 8												
Grade 9												
Grade 10												
Grade 11												
Grade 12												
Other												
TOTAL												

Population group *= A group with common characteristics (in terms of descent and history) particularly in relation to how they were classified before 1994. Please note that "population group" is important to track the extent to which equity and access have been achieved)*
Other *= Learners not grouped in any of the grades provided*

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3.10 Number of learners according to grade and year of birth: MALE (Learners may NOT be double-counted)

Year of birth	Pre Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	Age in years
≥2007																	≤3
2006																	4
2005																	5
2004																	6
2003																	7
2002																	8
2001																	9
2000																	10
1999																	11
1998																	12
1997																	13
1996																	14
1995																	15
1994																	16
1993																	17
1992																	18
1991																	19
1990																	20
1989																	21
1988																	22
1987																	23
1986																	24
1985																	25
≤1984																	≥26
Total																	

Note: *Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or on the learner registration form.*
Other = *Learners not grouped in any of the grades provided*

EMIS NUMBER									

3.11	Number of learners according to grade and year of birth: FEMALE (Learners may NOT be double-counted)																
Year of birth	Pre Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total	Age in years
≥2007																	≤3
2006																	4
2005																	5
2004																	6
2003																	7
2002																	8
2001																	9
2000																	10
1999																	11
1998																	12
1997																	13
1996																	14
1995																	15
1994																	16
1993																	17
1992																	18
1991																	19
1990																	20
1989																	21
1988																	22
1987																	23
1986																	24
1985																	25
≤1984																	≥26
Total																	

Note: *Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or on the learner registration form.*
***Other =** Learners not grouped in any of the grades provided*

EMIS NUMBER									

3.12 **Number of disabled learners according to grade and PRIMARY DISABILITY: MALE (Learners may NOT be double-counted.)**

Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.

GRADE	Attention Deficit Disorder	Autistic Spectrum Disorder	Behavioural disorder/ Conduct Disorder	Blindness	Cerebral Palsy	Deafness	Deaf-Blindness	Epilepsy	Hard of Hearing	Mild to Moderate Intellectualdisability	Moderate to severe/profound intellectual disability	Partial Sighted/ Low vision	Physical disability	Severely intellectually disabled	Specific learning disability	Psychiatric disorder	Total
Pre-Grade R																	
Grade R																	
Grade 1																	
Grade 2																	
Grade 3																	
Grade 4																	
Grade 5																	
Grade 6																	
Grade 7																	
Grade 8																	
Grade 9																	
Grade 10																	
Grade 11																	
Grade 12																	
Other (No Grade)																	
TOTAL																	

Note: Other = *Learners not grouped in any of the grades provided*

EMIS NUMBER									

3.13 **Number of disabled learners according to grade and PRIMARY DISABILITY: FEMALE (Learners may NOT be double-counted.)**
Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.

GRADES	Attention Deficit Disorder	Autistic Spectrum Disorder	Behavioural disorder/ Conduct Disorder	Blindness	Cerebral Palsy	Deafness	Deaf-Blindness	Epilepsy	Hard of Hearing	Mild to Moderate Intellectualdisability	Moderate to severe/profound intellectual disability	Partial Sighted/ Low vision	Physical disability	Severely intellectually disabled	Specific learning disability	Psychiatric disorder	Total
Pre-Grade R																	
Grade R																	
Grade 1																	
Grade 2																	
Grade 3																	
Grade 4																	
Grade 5																	
Grade 6																	
Grade 7																	
Grade 8																	
Grade 9																	
Grade 10																	
Grade 11																	
Grade 12																	
Other																	
TOTAL																	

Note: Other = *Learners not grouped in any of the grades provided*

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3.14 Number of disabled learners according to population group, gender and *PRIMARY* Disability.
Learners can be classified as having a disability if medical evidence has been provided by parents or if the District-based Support Team has assessed the learner.

Disability Category	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Attention Deficit Disorder												
Autistic Spectrum Disorder												
Behavioural disorder/ Conduct Disorder												
Blindness												
Cerebral Palsy												
Deafness												
Deaf-Blindness												
Epilepsy												
Hard of Hearing												
Mild to Moderate Intellectual disablility												
Moderate to severe/profound intellectual disability												
Partial Sighted/ Low vision												
Physical disability												
Severely intellectually disabled												
Specific learning disability disabled												
Psychiatric disorder												
TOTAL												

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3.15 Number of learners with multiple disabilities according to population group and gender. (*Count the learners under each disability- Learners may be double counted***)**
Multiple Disability*: Learners who experience more than one of the listed disabilities*

Barrier-to-learning Category	Black African		Coloured		Indian		White		Other		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Attention Deficit Disorder												
Autistic Spectrum Disorder												
Behavioural disorder/ Conduct Disorder												
Blindness												
Cerebral Palsy												
Deafness												
Deaf-Blindness												
Epilepsy												
Hard of Hearing												
Mild to Moderate Intellectual disablility												
Moderate to severe/profound intellectual disability												
Partial Sighted/ Low vision												
Physical disability												
Severely intellectually disabled												
Specific learning disability disabled												
Psychiatric disorder												
TOTAL												

EMIS NUMBER | | | | | | | | | | |

3.16	Number of learners according to home language and grade: (BOTH MALE AND FEMALE) (Learners may NOT be double-counted)

Grades	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Sign Language	Other	Total
Pre Grade R														
Grade R														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
Grade 7														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
Other														
TOTAL														

Home Language = *The main language spoken by the learner at home.*
Other = *Learners not grouped in any of the grades provided*

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3.17 Number of learners according to Language of Learning and Teaching and grade: (BOTH MALE AND FEMALE) (Learners may NOT be double-counted)

Grades	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Sign Language	Other	Total
Pre Grade R														
Grade R														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 5														
Grade 6														
Grade 7														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
Other														
TOTAL														

Other = *Learners not grouped in any of the grades provided*

EMIS NUMBER										

3.18 Number of learners according to PREFERRED Language of Learning and Teaching (LOLT) and grade: (BOTH MALE AND FEMALE) (Learners may NOT be double-counted)

Grades	Afrikaans			English			IsiNdebele			Sepedi			SiSwati			Xitsonga			Tshivenda			Setswana			IsiXhosa			IsiZulu			Sesotho			Sign Language			Other			Total		
Pre Grade R																																									
Grade R																																									
Grade 1																																									
Grade 2																																									
Grade 3																																									
Grade 4																																									
Grade 5																																									
Grade 6																																									
Grade 7																																									
Grade 8																																									
Grade 9																																									
Grade 10																																									
Grade 11																																									
Grade 12																																									
Other																																									
TOTAL																																									

Preferred language of learning and teaching: *This refers to the language preference as indicated by the learners at the time of registration.*
Other = *Learners not grouped in any of the grades provided*

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3.19 Number of female learners (that you are aware of) who fell pregnant during the previous academic year

Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total

3.20 Does your school keep records of learners registered for or receiving a social grant? [1=yes; 2=no, 3=n/a]
Please apply the necessary sensitivity when collecting this information.

3.21 If yes, indicate the number of learners as follows

	Pre-Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Other	Total
Registered, not receiving a social grant																
Receiving a social grant																

3.22 Number of learners whose parent(s) are deceased.

GRADE	Male learners									Female learners								
	Only mother deceased			Only father deceased			Both parents Deceased			Only mother deceased			Only father deceased			Both parents deceased		
Pre-Grade R																		
Grade R																		
Grade 1																		
Grade 2																		
Grade 3																		
Grade 4																		
Grade 5																		
Grade 6																		
Grade 7																		
Grade 8																		
Grade 9																		
Grade 10																		
Grade 11																		
Grade 12																		
Other																		
Total																		

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3.23 **Mortality statistics of learners during the previous academic year**

(The Department of Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst learners according to cause of death, gender and grade)

Cause of death:	Illness				Accident				Suicide				Violence and homicide			
Grades	Male		Female		Male		Female		Male		Female		Male		Female	
Pre-Grade R																
Grade R																
Grade 1																
Grade 2																
Grade 3																
Grade 4																
Grade 5																
Grade 6																
Grade 7																
Grade 8																
Grade 9																
Grade 10																
Grade 11																
Grade 12																
Other																
Total																

3.24 **Mortality statistics for educators during the previous academic year**

(The Department of Education needs to monitor changes in overall mortality trends for planning purposes. Information is needed on the number of deaths amongst educators according to cause of death, age group and gender.)

Cause of death	Illness				Accidental				Suicide				Violence and homicide				Total			
Age in years	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female	
20 – 24																				
25 – 29																				
30 – 34																				
35 – 39																				
40 – 44																				
45 – 49																				
50 – 54																				
≥ 55																				
Total																				

EMIS NUMBER | | | | | | | | | | |

3.25 **Languages in GET Band: Number of learners according to language subjects by grade**
(*To be completed for Grades 1-9 only)*

Grade	Subject Level	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Other
Grade 1	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 2	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 3	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 4	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 5	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 6	Primary Language												
	Additional language												
	2nd Additional Language												

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3.25 **Languages in GET Band: Number of learners according to language subjects by grade**
(*To be completed for Grades 1-9 only)*

Phase	Subject Level	Afrikaans	English	IsiNdebele	Sepedi	SiSwati	Xitsonga	Tshivenda	Setswana	IsiXhosa	IsiZulu	Sesotho	Other
Grade 7	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 8	Primary Language												
	Additional language												
	2nd Additional Language												
Grade 9	Primary Language												
	Additional language												
	2nd Additional Language												
Total	Primary Language												
	Additional language												
	2nd Additional Language												

EMIS NUMBER

3.26 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Accounting	Black African	12351002			12351013			12351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Management Practices	Black African	10351002			10351013			10351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Sciences	Black African	10351032			10351043			10351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Agricultural Technology	Black African	10351062			10351073			10351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Business Studies	Black African	12351032			12351043			12351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Civil Technology	Black African	15351002			15351013			15351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Computer Applications Technology	Black African	19351002			19351013			19351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER | | | | | | | | | | |

3.26 **Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)**

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Consumer Studies	Black African	20351002			20351013			20351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Dance Studies	Black African	11351002			11351013			11351024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Design	Black African	11351032			11351043			11351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Dramatic Arts	Black African	11351062			11351073			11351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Economics	Black African	12351062			12351073			12351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Electrical Technology	Black African	15351032			15351043			15351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Engineering Graphics and Design	Black African	15351092			15351103			15351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.26 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Geography	Black African	16351032			16351043			16351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
History	Black African	16351062			16351073			16351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Hospitality Studies	Black African	20351032			20351043			20351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Information Technology	Black African	19351032			19351043			19351054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Life Orientation	Black African	16341002			16341013			16341024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Life Sciences	Black African	19351062			19351073			19351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Mathematical Literacy	Black African	19321002			19321013			19321024		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.26 Number of learners (Grade 10 – 12) taking secondary subjects according to gender and population group (Refer to Annexure A - List of subject codes and subjects.)

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
Mathematics	Black African	19331032			19331043			19331054		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Mechanical Technology	Black African	15351062			15351073			15351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Music	Black African	11351092			11351103			11351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Physical Sciences	Black African	19351092			19351103			19351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Religion Studies	Black African	16351092			16351103			16351114		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Tourism	Black African	20351062			20351073			20351084		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
Visual Arts	Black African	11351122			11351133			11351144		
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.27 **Number of learners (Grade 10 – 12) taking LANGUAGE subjects according to gender and population group (Refer to Annexure B - List of subject codes and subjects.)**

Please enter the name of the subject and the subject code vertically in the relevant blocks.

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER

3.27 **Number of learners (Grade 10 – 12) taking LANGUAGE subjects according to gender and population group (Refer to Annexure B - List of subject codes and subjects.)**

Please enter the name of the subject and the subject code vertically in the relevant blocks.

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

3.28 **Number of learners (Grade 10 – 12) taking subjects of other Assessment Bodies that are approved according to gender and population group (Refer to Annexure C - List of subject codes and subjects.)**
Please enter the name of the subject and the subject code vertically in the relevant blocks.

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

3.28 **Number of learners (Grade 10 – 12) taking subjects of other Assessment Bodies that are approved according to gender and population group (Refer to Annexure C - List of subject codes and subjects.)**
Please enter the name of the subject and the subject code vertically in the relevant blocks.

Subject	Population group	Grade 10			Grade 11			Grade 12		
		Code	Male	Female	Code	Male	Female	Code	Male	Female
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									
	Black African									
	Coloured									
	Indian									
	White									
	Other									
	TOTAL									

EMIS NUMBER										

3.29 Number of learners (Grade 10 – 12) taking recognised subjects not listed in the National Curriculum Statement according to gender and population group (Refer to Annexure D - List of subject codes and subjects.)

Subject	Population group	Grade 10						Grade 11						Grade 12					
		Code	Male			Female		Code	Male			Female		Code	Male			Female	
Equine Studies	Black African	10361002						10361013						10361024					
	Coloured																		
	Indian																		
	White																		
	Other																		
	TOTAL																		
Maritime Economics	Black African	12361002						12361013						12361024					
	Coloured																		
	Indian																		
	White																		
	Other																		
	TOTAL																		
Modern Greek Second Language	Black African	13361002						13361013						13361024					
	Coloured																		
	Indian																		
	White																		
	Other																		
	TOTAL																		
Nautical Science	Black African	15361002						15361013						15361024					
	Coloured																		
	Indian																		
	White																		
	Other																		
	TOTAL																		
Sport and Exercise Science	Black African	16351122						16351133						16351144					
	Coloured																		
	Indian																		
	White																		
	Other																		
	TOTAL																		

EMIS NUMBER									

4 EDUCATOR INFORMATION

4.1	School name	
4.2	Title	
4.3	Initials	
4.4	Surname	
4.5	PERSAL number	
4.6	SACE number	
4.7	Gender [1=Male; 2=Female]	
4.8	Are you a South African citizen? [1=Yes; 2=No]	
4.9	If yes to question 4.8, provide your ID number	
4.10	If no to question 4.8, provide Passport number	
4.11	If not a South African citizen, please provide the name of your country of citizenship	
4.12	Age	
4.13	Population group [1=Black African, 2=Coloured, 3=Indian, 4 = White, 5=Other]	
4.14	Cellphone	
4.15	Home telephone	
4.16	Home language [1=Afrikaans; 2=English; 3=IsiNdebele; 4=Sepedi; 5=SiSwati; 6=Xitsonga; 7=Tshivenda; 8=Setswana; 9=IsiXhosa; 10=IsiZulu; 11=Sesotho; 12=Other]	
4.17	Disability status [1= Sight, 2=Hearing, 3=Physical, 4=Multiple, 5=Epilepsy, 6=Other, 7=None]	
	Other	
4.18	Post level [1, 2, 3, 4, 5, 6]	
4.19	Years of teaching experience	
4.20	Personnel category	
4.20.1	Actual category [1=Principal, 2=Deputy Principal, 3=HOD, 4=Teacher, 5=Other]	
4.21	Nature of appointment [1=Permanent, 2=Temporary, 3=Substitute]	
4.22	Remuneration [1=State, 2=Governing body;3= Both]	
4.23	Duration of appointment [1=Full time, 2=Part time]	
4.24	Have you (yourself) used a computer for work purposes in the last month? [1=Yes; 2=No]	

4.25	Indicate in the spaces provided below ALL the qualification types that you have attained. *You can tick more than one qualification type provided in the list below, and leave the space blank where the qualification does not apply to you.*	
1	Two-year Teachers' Certificate	
2	Three-year Teachers' Diploma/National Professional Diploma in Education	
3	Four-year Higher Diploma in Education	
4	Four-year professional teaching degree	
5	Higher Diploma in Education (Post-Graduate)/Post-Graduate Certificate in Education	
6	One-year Post-Professional Teachers' Certificate (with specialization)	
7	One-year Higher Diploma in Education	
8	Diploma in Specialized Education	
9	Further Diploma in Education	
10	Advanced Certificate in Education	
11	One-year National Higher Diploma/Bachelor of Technology (Education management/other specialization)	
12	Partially completed first Bachelor's degree	
13	Three-year Bachelor's degree	
14	Four-year Bachelor's degree	

15	Four-year Bachelor of Technology degree	
16	Three-year National Diploma	
17	Four-year National Higher Diploma	
18	Post-Graduate Diploma (other than a HDE Post-Graduate)	
19	Honours degree (including an old one-year B Ed/BEd Honours)	
20	Master's degree	
21	Doctors degree	
22	ABET Practitioner Certificate	
23	ABET Practitioner Diploma	
24	National N 3 to N 6 Certificates	
25	Completed apprenticeship/passed trade test	
26	National N Diploma	
27	Other	

4.26 ***Please indicate the grades that you are teaching with a tick (you may tick more than one grade if applicable*).**

Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12

4.27 **To be completed by Educators teaching in Grades 1- 9 only.**

Please tick the learning area/program that you are teaching in each grade. Then rate your level of confidence to teach your learning area/program using the scale 1-4 described here: ***[1=not confident, 2=confident some of the time, 3=confident most of the time, 4= extremely confident all the time]***

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	*Tick on 1,2,3or4 as per rating scale*			
	Please tick where relevant									1	2	3	4
Literacy													
Numeracy													
Life Skills													
Mathematics													
Natural Sciences													
Economic Management Sciences													
Life Orientation													
Arts & Culture													
Social Sciences													
Home Language													
First Additional Language													
Second Additional Language													
Other													

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4.28 This table should be completed by educators teaching only Grade 10-12

NCS SUBJECTS

Please tick the subject(s) that you are teaching in each grade. Then rate your level of confidence to teach your subject using the scale 1-4 described here: *[1=not confident, 2=confident some of the time, 3=confident most of the time, 4= extremely confident all the time]*	Grade 10	Grade 11	Grade 12	*Please tick 1,2,3or4 as per rating scale*			
				1	2	3	4
Accounting							
Agricultural Management Practices							
Agricultural Science							
Agricultural Technology							
Business Studies							
Civil Technology							
Computer Applications Technology							
Consumer Studies							
Dance Studies							
Design							
Dramatic Arts							
Economics							
Electrical Technology							
Engineering Graphics and Design							
Geography							
History							
Hospitality Studies							
Information Technology							
Life Orientation							
Life Sciences							
Mathematical Literacy							
Mathematics							
Mechanical Technology							
Music							
Physical Sciences							
Religion Studies							
Tourism							
Visual Arts							

LANGUAGE SUBJECTS

Please tick the subject(s) that you are teaching in each grade. Then rate your level of confidence to teach your subject using the scale 1-4 described here: *[1=not confident, 2=confident some of the time, 3=confident most of the time, 4= extremely confident all the time]*	Grade 10	Grade 11	Grade 12	*Please tick 1,2,3or4 as per rating scale*			
				1	2	3	4
Afrikaans Home Language							
Afrikaans First Additional Language							
English Home Language							
English First Additional Language							
IsiNdebele Home Language							
IsiNdebele First Additional Language							
IsiXhosa Home Language							
IsiXhosa First Additional Language							
IsiZulu Home Language							
IsiZulu First Additional Language							
Sepedi Home Language							
Sepedi First Additional Language							
Sesotho Home Language							
Sesotho First Additional Language							
Setswana Home Language							
Setswana First Additional Language							
SiSwati Home Language							
SiSwati First Additional Language							
Tshivenda Home Language							
Tshivenda First Additional Language							
Xitsonga Home Language							
Xitsonga First Additional Language							

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SUBJECTS NOT LISTED AS NCS SUBJECTS								
Please rate your level of confidence to teach your subjects as per scale provided below ***Scale for level of confidence****[1=not confident, 2=confident some of the time, 3=confident most of the time, 4= extremely confident all the time]* **(please tick where relevant)**	**Grade 10**	**Grade 11**	**Grade 12**	***Please tick 1,2,3or4 as per rating scale***			
				1	**2**	**3**	**4**
Equine Studies							
Maritime Economics							
Modern Greek Second Additional Language							
Nautical Science							
Sport and Exercise Science							

Signature of educator	**Signature of principal**

EMIS NUMBER										

VERIFICATION AND CLEARANCE SECTION

The purpose of this clearance document is for the verification and authentication of the information declared by the school on the annual survey form.

The form is to be completed in full and verified by the Principal or Deputy Principal (or another designated person) at the school. The principal must sign and stamp the provided space at the bottom of the verification form to confirm that the checking of the survey data has taken place and that all mistakes have been rectified per item on the form. This verification list should be submitted to the district/ regional offices and a copy should be filed at the school for audit purposes.

Once the form is received from a school at the district or regional office, the designated Provincial Education Manager must verify the data in each item in the form. The Provincial Education Manager must sign and stamp the provided space at the bottom of the verification form to confirm that the checking of the survey data has taken place and that all mistakes have been rectified.

1	SCHOOL LEARNER SECTION	Checked and confirmed? Yes / No		If not confirmed, please comment
		Principal	Education Manager	
1.1	Has the section on **General School Information** been completed correctly in all aspects? [Table 1.1 – Table 1.10]			
1.2	Does the total number of learners **enrolled** at the school **per grade** balance with the class registers for that grade? [Table 3.1]			
1.3	Do the number of learners who are repeating match with the data in the year-end Promotion Schedules of your school? [Table 3.4]			
1.4	Have the correct calculations been made regarding enrolments for all grades according to **age**? (Every learner indicated in the age totals, must be documented in the school registers or other official source documentation) [Table 3.10 and Table 3.11]			
1.5	Does the total number of learners enrolled per grade at the school balance with the summary control table below? [Table 3.1]			

Summary Control Table: Learners

- **Please check ALL the following tables against the totals in Table 3.1**
- NOTE: the totals should be transferred from the Annual School Survey form as completed by the data compiler
- The totals of each of the tables in the list should balance with the totals for table 3.1

Table		Total: Male	Total: Female	Grand Total
1.6.1	Table 3.1 CONTROL TABLE			
The totals in each table below in Section 3 must balance with the totals recorded for TABLE 3.1 Please also check the totals of each grade against Table 3.1 where applicable.				
1.6.2	Table 3.9: "Number of learners according to population group, gender and grade"			
1.6.3	Table 3.10 (Male only): "Number of learners according to grade and age"			
1.6.4	Table 3.11 (Female only): "Number of learners according to grade and age"			
1.6.5	Table 3.16 (Male and Female): "Number of learners according to Home language and grade"			
1.6.6	Table 3.17 (Male and Female): "Number of learners according Language of Learning and Teaching and grade"			
1.6.7	Table 3.18 (Male and Female): "The PREFERRED Language of Learning and Teaching for learners by language and grade".			

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Summary Control Table: Educators				
1.6.8	Total number of Educators (State and SGB paid) at the school (excluding substitute educators)			
1.6.9	Total number of Educator (State and SGB paid) forms attached (excluding substitute educators)			
	NOTE: the total for question 1.6.8 should tally with question 1.6.9			
1.6.10	Total number of substitute Educators at the school			
1.6.11	Total number of substitute Educator forms attached			
	NOTE: the total for question 1.6.10 should tally with question 1.6.11			

2	SCHOOL EDUCATOR SECTION	Confirmed? Yes / No	If not confirmed, please comment
2.1	Have the **educator details** e.g. ID and PERSAL number, post level, etc been verified with the relevant source documents?		
2.2	Has **table 4.27 or 4.28** (Learning area taught/ Subjects) been completed in full?		
2.3	Has the principal **verified** that all the educator forms are completed in full?		

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

	Name	Signature	Date
Data Compiler			
Principal			
Education Manager			

Principal to place school stamp here

Education Manager to place office stamp here