

Tables 1 - 3: Student Enrolment for Report 190/191

REPORT 190/191 – NATED curriculum with a list of instructional programmes traditionally offered by FET Colleges

1	Headcount student enrolment for REPORT 190/ 191 students by vocational field (Students should not be double-counted in the control table)											Phased out REPORT 190/191 programmes				
	Vocational field	N4			N5			N6			Other	TOTAL	NIC	NSC	N1	N2
1.1	Agriculture															
1.2	Art and Music															
1.3	Business Studies															
1.4	Educare and Social Services															
1.5	Engineering															
1.6	Utility Studies															
	TOTAL															

2	Headcount student enrolment for REPORT 190/191 programmes by population group, gender and vocational field. (Students should not be double-counted in the control table)													
	Vocational fields	Black African		Coloured		Indian		White		Other		TOTAL		
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female			
2.1	Agriculture													
2.2	Art and Music													
2.3	Business Studies													
2.4	Educare and Social Services													
2.5	Engineering													
2.6	Utility Studies													
	TOTAL													

3		Headcount student enrolment in REPORT 190/ 191 programmes by year of birth and vocational field (Students should not be double-counted)																	
Year of Birth	Agriculture	Art and Music	Business Studies	Educare and Social Services	Engineering	Utility Studies	Total	Age in years											
≥1994								≤16											
1993								17											
1992								18											
1991								19											
1990								20											
1989								21											
1988								22											
1987								23											
1986								24											
1985								25											
1984								26											
1983								27											
1982								28											
1981								29											
1980								30											
1979								31											
1978								32											
1977								33											
1976								34											
1975								35											
1974								36											
1973								37											
1972								38											
1971								39											
≤1970								≥40											
Total																			

Note: Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or on the learner registration form.

COLLEGE EMIS NUMBER

Tables 4- 6: Student Enrolment for NC(V)

4 Headcount student enrolment in NC(V) programmes (Students should not be double-counted)																	
NC(V) Programmes		Level 2				Level 3				Level 4				TOTAL			
4.1	Civil Engineering and Building Construction																
4.2	Electrical Infrastructure and Construction																
4.3	Engineering and Related Design																
4.4	Finance, Economics and Accounting																
4.5	Hospitality																
4.6	Information Technology and Computer Science																
4.7	Management																
4.8	Marketing																
4.9	Office Administration																
4.1	Primary Agriculture																
4.1	Tourism																
4.1	Safety in Society																
4.1	Education and Development																
4.1	Mechatronics																
TOTAL																	



N E M I S O 0 0 3 A



F E T C M P 0 9 - 7

COLLEGE EMIS NUMBER

5.1	Headcount student enrolment in NC(V) Level 2 programmes by population group, gender and NC(V) programmes (Students should not be double-counted)													
	NC(V) Programmes	Black African		Coloured		Indian		White		Other		TOTAL		
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female			
5.1.1	Civil Engineering and Building Construction													
5.1.2	Electrical Infrastructure and Construction													
5.1.3	Engineering and Related Design													
5.1.4	Finance, Economics and Accounting													
5.1.5	Hospitality													
5.1.6	Information Technology and Computer Science													
5.1.7	Management													
5.1.8	Marketing													
5.1.9	Office Administration													
5.1.10	Primary Agriculture													
5.1.11	Tourism													
5.1.12	Safety in Society													
5.1.13	Education and Development													
5.1.14	Mechatronics													
TOTAL														



N E M I S 0 0 3 A



F E T C M P 0 9 - 8

6.1 Headcount student enrolment in NC(V) Level 2 programmes by year of birth (Students should not be double-counted)																	
Year of Birth	Civil Engineering and Building Construction	Electrical Infrastructure and Construction	Engineering and Related Design	Finance, Economics and Accounting	Hospitality	Information Technology and Computer Science	Management	Marketing	Office Administration	Primary Agriculture	Tourism	Safety in Society	Education and Development	Mechatronics	TOTAL	Age in years	
≥1994																≤16	
1993																17	
1992																18	
1991																19	
1990																20	
1989																21	
1988																22	
1987																23	
1986																24	
1985																25	
1984																26	
1983																27	
1982																28	
1981																29	
1980																30	
1979																31	
1978																32	
1977																33	
1976																34	
1975																35	
1974																36	
1973																37	
1972																38	
1971																39	
≤1970																≥40	
TOTAL																	

Note: Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or on the learner registration form.



Tables 7 - 9: Student Enrolment for Occupational Qualifications

NQF ORGANISING FIELD CODE (Please select the applicable code provided below)

Code	NQF Organising Field	Code	NQF Organising Field
1	Agriculture and Nature Conservation	7	Human and Social Studies
2	Culture and Arts	8	Law, Military Science and Security
3	Business, Commerce and Management Studies	9	Health Sciences and Social Services
4	Communication Studies and Language	10	Physical, Mathematical, Computer and Life Sciences
5	Education, Training and Development	11	Services
6	Manufacturing, Engineering and Technology	12	Physical Planning and Construction

7	Headcount student enrolment for Occupational qualifications, Level 2 - 4 (Students should not be double-counted in the Enrolment total column)												
	NQF ID				Qualification Title	NQF Field		NQF level		ENROLMENT TOTAL			
7.1													
7.2													
7.3													
7.4													
7.5													
7.6													
7.7													
7.8													
7.9													
7.10													
7.11													
7.12													
7.13													
7.14													
7.15													
7.16													
7.17													
7.18													
7.19													
7.20													
TOTAL													

Occupational qualification = NQF registered qualification that is quality assured by relevant ETQA or any other statutory quality assurance body



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FETCMPO9-14

9 Headcount student enrolment for Occupational Qualifications by year of birth														
Year of Birth	Agriculture and Nature conservation	Culture and Arts	Business, Commerce and Management Studies	Communication Studies and Language	Education, Training and Development	Manufacturing, Engineering and Technology	Human and Social Studies	Law, Military Science and Security	Health Sciences and Social Services	Physical, Mathematical, Computer and Life Sciences	Services	Physical Planning and Construction	TOTAL	Age in years
≥1994														≤16
1993														17
1992														18
1991														19
1990														20
1989														21
1988														22
1987														23
1986														24
1985														25
1984														26
1983														27
1982														28
1981														29
1980														30
1979														31
1978														32
1977														33
1976														34
1975														35
1974														36
1973														37
1972														38
1971														39
≤1970														≥40
TOTAL														

Note: Age groups must be calculated from the verified birth year of the learner recorded in the learner profile or on the learner registration form.



COLLEGE EMIS NUMBER

E – ACHIEVEMENT DATA SURVEY

1 Headcount student enrolment for examinations/assessment of Occupational qualifications, Level 2 - 4																		
NQF ID					Qualification Title					NQF Field		NQF level		ENROLMENT TOTAL				
1.1																		
1.2																		
1.3																		
1.4																		
1.5																		
1.6																		
1.7																		
1.8																		
1.9																		
1.10																		
1.11																		
1.12																		
1.13																		
1.14																		
1.15																		
1.16																		
TOTAL																		



COLLEGE EMIS NUMBER

2 Headcount of students fulfilling the requirements for achievement of Occupational qualifications, Level 2 - 4																				
NQF ID					Qualification Title					NQF Field		NQF level		ENROLMENT TOTAL						
2.1																				
2.2																				
2.3																				
2.4																				
2.5																				
2.6																				
2.7																				
2.8																				
2.9																				
2.10																				
2.11																				
2.12																				
2.13																				
2.14																				
2.15																				
2.16																				
TOTAL																				



2 STAFF – PRIVATE FET COLLEGES	
2.1 Staff member category [1=Lecturing staff; 2=Management staff; 3=Support staff]	
2.2 Title	2.3 Initials
2.4 Surname	
2.5 Gender [1=Male; 2=Female]	
2.6 Are you a South African citizen? [1=Yes; 2=No]	
2.7 If YES to question 2.6, provide your ID number	2.8 If NO to question 2.6, provide Passport number
2.9 If not a South African citizen, please provide the name of your country of citizenship	
2.10 Age	2.11 Population group [1=Black African, 2=Coloured, 3=Indian, 4 = White, 5=Other]
2.12 Home language [1=Afrikaans; 2=English; 3=IsiNdebele; 4=Sepedi; 5=SiSwati; 6=Xitsonga;7=Tshivenda; 8=Setswana; 9=IsiXhosa; 10=IsiZulu; 11=Sepedi; 12=Other]	
2.13 Disability status[1= Sight, 2=Hearing, 3=Physical, 4=Multiple, 5=Epilepsy, 6=Other, 7=None]	
Other	
2.14 Highest Qualification [Please indicate personal highest qualification achieved, e.g. degree, diploma]	2.15 Title of highest qualification achieved, e.g. BA Ed
2.16 Post level/Designation [e.g. lecturer, trainer, HOD]	
2.17 Nature of appointment [1 = Permanent; 2 = Temporary]	2.18 Type of contract [1 = Full Time; 2 = Temporary]
2.19 Are you a member of a professional body, e.g. SACE, SANC, SAICA? [1=yes; 2=no]	
2.20 If YES to question 2.19, specify which	
2.21 Professional Teaching Qualification Type (See Annexure A for more detail) (Choose the highest qualification) [1=Professional Teaching Qualification;2=Post-Professional teaching Qualification;3=First Academic Qualification;4=Post-Graduate Qualification]	
2.22 Years of teaching/training experience?	
2.23 Have you passed a Trade Test? [1=yes; 2=no; 3=not applicable]	
2.24 If your answer is YES to question 2.23, indicate your workplace experience [1= less than 5 years; 2=more than 5 years]	
2.25.1	Teaching field for REPORT 190/191 (More than one may be marked) [1=Agriculture; 2=Art & Music; 3=Business Studies; 4=Educare and Social Services; 5=Engineering (theoretical); 6=Engineering Workshops; 7= Utility Studies]
2.25.2	Teaching field for NC(V) (More than one may be marked) [1= Civil Eng and Building Construction; 2= Electrical Infrastructure and Construction; 3= Engineering and Related Design; 4=Finance, Economics and Accounting; 5=Hospitality; 6=Information Tech and Computer Science; 7=Management; 8=Marketing; 9=Office Administration; 10=Primary Agriculture; 11=Tourism; 12=Safety in society; 13=Education and Development; 14=Mechatronics]
2.25.3	Teaching field for Occupational qualifications (More than one may be marked) [1=Agriculture and Nature Conservation; 2=Culture and Arts; 3=Business, Commerce and Management Studies; 4=Communication Studies and Language; 5=Education training and Development; 6=Manufacturing, Engineering and Technology; 7=Human and Social Studies; 8=Law, Military Science and Security; 9=Health Sciences and Social Services; 10=Physical, Mathematical, Computer and Life Sciences; 11=Services; 12=Physical Planning]

Signature of Staff Member

Signature of CEO/Principal/Academic Head



CLEARANCE AND VERIFICATION SECTION

The purpose of this clearance document is for the verification and authentication of the information declared by the college on the annual survey form.

The form is to be completed in full and verified by the Principal/CEO or Academic/Training Head (or any other designated person at the college.) The principal must sign and stamp the provided space at the bottom of the verification form to confirm that the control of the survey data has taken place and that all mistakes have been rectified per item on the form. This verification form should be submitted to the *National Department of Higher Education & Training* and a copy should be filed at the college for audit purposes.

Once the form is received from a college at the National Department, the designated Departmental official must verify the data in each item in the form. The Departmental official must sign and stamp the provided space at the bottom of the verification form to confirm that the control of the survey data has taken place and that all mistakes have been rectified.

1	GENERAL & STUDENT INFORMATION	Checked and confirmed? Yes / No		If not confirmed, please comment
		Principal/CEO	Departmental official	
1.1	Has the section on General Information been completed correctly in all aspects? [Section A Tables 1 and 2; Section B Tables 1 and 2]			
1.2	Does the total number of students enrolled at the college per level balance with the class/group registers for that level? [Section B Table 3]			

Summary Control Table: Student Information				
Please check ALL the following tables against the totals in Section D Table 1.				
NOTE: The totals should be transferred from the Annual Survey form as completed by the data compiler.				
The totals of each of the tables in the form should balance with the control totals of Section D Table 1.				
Table	Grand Total			
1.3	Section D Table 1 (balance with Section D Tables 2 and 3)			
1.4	Section D Table 4 (balance with Section D Tables 5.1 + 5.2 + 5.3 and Table 6.1 + 6.2 + 6.3)			
1.5	Section D Table 7 (balance with Section D Table 8 and 9)			
The totals in each table below must balance with the control totals of Section D Table 1.				
Please also check the totals of each headcount enrolment against the control totals of Section D Table 1 where applicable.				
1.6.1	Table D2: "Headcount student enrolment for REPORT 190/191 programmes by population group, gender and vocational field"			
1.6.2	Table D3: "Headcount student enrolment in REPORT 190/191 programmes by year of birth and vocational field"			
1.6.3	Tables D5.1 + D5.2 + D5.3: "Headcount student enrolment in NC(V) Level 2 + 3 + 4 programmes by population group, gender and NC(V) Programmes"			
1.6.4	Tables D6.1 + D6.2 + D6.3: "Headcount student enrolment in NC(V) Level 2 + 3 + 4 programmes by year of birth"			
1.6.5	Table D8: "Headcount student enrolment for Occupational qualifications by population group, gender and organising field"			
1.6.6	Table D9: "Headcount student enrolment for Occupational qualifications by year of birth"			

2. STAFF INFORMATION			
Summary Control Table: Lecturing/Training staff			
2.1	Total number of Lecturers/Trainers at the college	<input type="text"/>	<input type="text"/>

Staff – Private FET Colleges Section		Verified? Yes / No	If not verified, please comment
2.2	Was all staff details verified with the relevant source documents?	<input type="text"/>	<input type="text"/>
2.3	Was it verified that all the lecturer forms were completed in full?	<input type="text"/>	<input type="text"/>

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

	Name	Signature	Date
Data Compiler	<input type="text"/>	<input type="text"/>	<input type="text"/>
Principal/CEO	<input type="text"/>	<input type="text"/>	<input type="text"/>
Departmental official	<input type="text"/>	<input type="text"/>	<input type="text"/>

College stamp here

Departmental stamp here